



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte



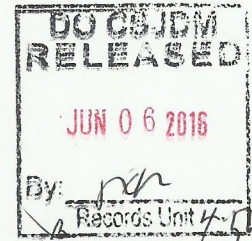
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June 6, 2016

**DIVISION MEMORANDUM**

No. 95 s. 2016

To: Public Schools District Supervisors  
EPS in Charge of Private Schools  
Public Elementary School Heads  
Public and Private Senior High School Heads  
All Others Concerned



**DIVISION ORIENTATION/WORKSHOP ON DATA MANAGEMENT AND  
INFORMATION TECHNOLOGY FOR SY 2016-2017**

1. In line with the Department of Education's mandate to provide accurate and up to date information of learners nationwide through the Enhanced Basic Education Information System (EBEIS) and the Learner Information System (LIS), this Schools Division shall conduct Division Orientation/Workshop on Data Management and Information Technology for School Year 2016-2017.
2. The objectives of this activity are the following:
  - a. Explain the processes and guidelines in using the Enhanced Basic Education Information System (EBEIS) and Learner Information System (LIS) for registering, enrolling and updating learners profiles from Public and Private Senior High Schools and Public Elementary Schools for SY 2016-2017;
  - b. Capacitate participants to train their class advisers;
  - c. Clarify and strengthen the roles and responsibilities of School Heads, ICT/LIS Coordinators and Class Advisers; and
  - d. Enlist their commitment and participation to the agreed activities and timelines.
3. The Orientation/Workshop shall be held by cluster from June 9-10, 2016 at the DepEd CSJDM Library Hub, Poblacion, City of San Jose del Monte. Participants to this activity are school heads and ICT coordinators in-charge of LIS.



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4. Each participating school shall bring the following:
  - a. Laptop with internet/ wifi connectivity;
  - b. Wifi/Broadband stick;
  - c. Extension cord with at least two sockets; and
  - d. Masterlist/profile of learners.
5. Provision for snacks of participants shall be borne by the Schools Division MOOE (LIS/EBEIS Fund) subject to the usual auditing rules and regulations.
6. To ensure successful outcome of this activity, all school heads/administrators of both public and private schools are advised to prioritize this EBEIS/LIS program.
7. Immediate and wide dissemination of this Memorandum is earnestly enjoined.

**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

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**SCHEDULE OF ORIENTATION/WORKSHOP ON DATA MANAGEMENT AND  
INFORMATION TECHNOLOGY FOR SY 2016-2017**

<b>June 9, 2016 (8:00am to 11:59am)</b>	<b>June 9, 2016 (1:00pm to 5:00pm)</b>
<ol style="list-style-type: none"> <li>1. Colegio de San Gabriel Arcangel</li> <li>2. Bestlink College of the Philippines</li> <li>3. College of Saint Adela</li> <li>4. Alan Holganza Memorial School</li> <li>5. Brighton School of San Jose DM</li> <li>6. Bulacan Standard Academy</li> <li>7. Bulacan Polytechnic College</li> <li>8. Bul.College of Commerce and Trade</li> <li>9. Christ's Achievers Montessori</li> <li>10. Christian Ecclesiastical School</li> <li>11. Clairemont Academy</li> <li>12. College of Saint Anthony</li> <li>13. Colegio de San Jose del Monte</li> <li>14. Darwin International School</li> <li>15. Holy Family Internat'l College</li> <li>16. Genesis Christian Academy</li> <li>17. Golden Valley College</li> <li>18. Headwaters College- Elizabeth</li> <li>19. Headwaters College – LTA</li> <li>20. Jarmmeth Academy</li> <li>21. Jesus the Greatest Name College</li> <li>22. Joyful Angels Academy</li> <li>23. La Concepcion College</li> <li>24. Our Lady of Lourdes Academy</li> <li>25. Reign Institute of Hospitality</li> <li>26. San Jose Academy of Bulacan</li> <li>27. School of our Lady of La Sallette</li> <li>28. Siena College</li> <li>29. SJDM Cornerstone College</li> <li>30. Spirit of Joy School</li> <li>31. St. Margaret School</li> <li>32. Sto. Rosario Sapang Palay College</li> </ol>	<ol style="list-style-type: none"> <li>1. Academia de San Lorenzo De Maala</li> <li>2. Ateneo Casa Famiglia Servants</li> <li>3. Calvary Christian Academy</li> <li>4. Community of Learners Academy</li> <li>5. Great Abrahams Academy</li> <li>6. Lord's Grace Integrated School</li> <li>7. Microlink Inst. of Science and Technology</li> <li>8. St. Mary Goretti School</li> <li>9. Technological School of St. Pio</li> <li>10. Paulette College</li> <li>11. Village Montessori School</li> <li>12. Yverdon de Peztallozi School</li> <li>13. Ebenezer Christian Academy</li> <li>14. First City Providential College</li> <li>15. First Progressive Academy</li> <li>16. Citrus NHS</li> <li>17. CSJDMN Science High School</li> <li>18. Graceville NHS</li> <li>19. Kakawate HS</li> <li>20. Kaypian NHS</li> <li>21. Marangal NHS</li> <li>22. Minuyan NHS</li> <li>23. Muzon Harmony Hills HS</li> <li>24. Paradise Farms NHS</li> <li>25. San Martin NHS</li> <li>26. San Jose del Monte NHS</li> <li>27. San Jose del Monte NTS</li> <li>28. Sapang Palay NHS</li> <li>29. Sto. Cristo NHS</li> <li>30. Towerville HS</li> </ol>

**June 10, 2016 (8:00am-11:59am)**

**ALL PUBLIC ELEMENTARY SCHOOLS (34 schools)**