



June 27, 2016

**DIVISION MEMORANDUM**  
No. 111, s. 2016

**ASSESSMENT, SCREENING, AND PREPARATION OF ADDITIONAL REGISTRY OF QUALIFIED APPLICANTS (RQA) FOR SENIOR HIGH SCHOOL TEACHERS FOR SY 2016-2017**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
DIVISION CHIEF  
EDUCATION PROGRAM SUPERVISORS  
SECONDARY SCHOOL HEADS  
ALL OTHERS CONCERNED

- Pursuant to DepEd Order No. 3, s. 2016 re: Hiring Guidelines for Senior High School (SHS) Teachers for SY 2016-2017, this Schools Division announces the conduct of assessment, screening, and preparation of additional RQA in response to the need for more SHS teachers with qualifications of **Teacher II (SG 12)** as follows:

TRACK/ SUBJECT GROUPS	EDUCATION RE- QUIREMENTS	EXPE- RIENCE RE- QUIRE- MENTS	TRAINING REQUIRE MENTS	ELIGIBILITY REQUIREMENTS
Academic Track and Core Subjects	Bachelor's degree majoring in the relevant strand/ subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/ subject	None required	None required	Regular applicants for a permanent position: RA 1080 (Teacher) ; if not, they must pass the LET within five (5) years of hiring  Regular applicants for a contractual position: None required  Practitioners (parttime only): None required
Technical- Vocational Track	Bachelor's degree holder; or graduate of technical-vocational course in the area of specialization	None	At least NC II + TMC I Appropriate to the specialization	Regular applicants for a permanent position: RA 1080 (Teacher); if not, they must pass the LET within five (5) years of hiring  Regular applicants for a contractual position: None required  Practitioners (parttime only): None required

- Teachers in the following SHS Subject Groups are invited to apply: IB - Filipino, ID – Media and Information Literacy, IIIB – Science and Related STEM subjects, IVB – Industrial Arts, IVC – ICT, and V – P.E. and Health.
- Acceptance of applications and pertinent documents as enumerated in Sec. 5, Par. 2 of DepEd Order No. 3, s. 2016 shall be until July 13, 2016 at the HR Unit of the Schools Division Office.
- Only new applicants shall undergo demonstration teaching, interview, and the English Proficiency Test (EPT) the schedule of which will be announced later.
- Previous applicants may just submit additional documents to augment those that were earlier presented. EPT results from 2014 to the present may be credited, thus, exempting the applicant from taking the same.
- For the information and guidance of all concerned.

**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent