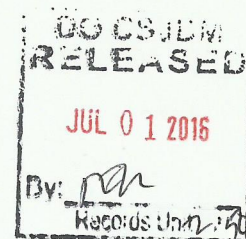




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



website: www.depedcsjdm.webs.com / e-mail: deped_csjdm@yahoo.com / telefax: (044) 815-2815

July 1, 2016

DIVISION MEMORANDUM

No. 113 s. 2016

SCHEDULE OF OPEN RANKING FOR VACANT POSITIONS

To : Education Program Supervisors
Public Schools District Supervisors
Secondary School Principals / OICs
All Others Concerned

1. Pursuant to MEC Order No. 10, s. 1979 and Regional Order No. 03, s. 2012, the City Schools Division will conduct an open ranking on Monday, July 25, 2016, 9:00 a.m. at the Division Conference Room for the following vacant positions :

NO. OF VACANT POSITIONS	POSITION	QUALIFICATION STANDARDS
1	MASTER TEACHER I - SAPANG PALAY NHS (MAPEH)	EXPERIENCE – 3 years relevant experience (Teacher III for at least 1 year) with demo teaching EDUCATION - Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent TRAINING : none required ELIGIBILITY : RA 1080
1	MASTER TEACHER I – SAN JOSE DEL MONTE NHS (T.L.E.)	

2. Interested applicants must submit to the HR Unit the following documents arranged consecutively on or before Friday, July 15, 2016 for pre-evaluation and original copy on the day of the open ranking, to wit:
 - a. Application Letter
 - b. Sworn Statement that all documents submitted and presented are true and correct
 - c. Updated Personal Data Sheet
 - d. Duly signed Performance Rating for the last three (3) rating periods (PAST and IPCRF)
 - e. Service Record / Designation
 - f. Approved appointment of the incumbent
 - g. Proofs of Outstanding Accomplishments as per MEC Order No. 10 s. 1979
 - h. Transcript of Records (Masteral or Doctoral Degree)
 - i. Certificate of Seminars/Training attended
3. Immediate and wide dissemination of this memorandum is desired.

GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent