



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte



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July 11, 2016

**DIVISION MEMORANDUM**

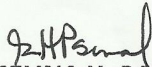
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To : Division Chiefs  
Education Program Supervisors  
District Supervisors  
Elementary & Secondary School Heads



**CAPACITY ENHANCEMENT PROGRAM (CEP) FOR LEARNING RESOURCE MANAGEMENT AND DEVELOPMENT SYSTEM (LRMDS) IMPLEMENTERS: TIER 1**

1. This Office announces the conduct of the first tier of *Capacity Enhancement Program (CEP) for Learning Resource Management & Development System (LRMDS) Implementers* on July 30, 2016 at the Division Library Hub.
2. This program is designed to:
  - a. enhance the capacity of the schools to implement the LRMDS and
  - b. systematize the operation and management of all the Learning Resource Centers (LRCs) in the division.
3. Participants to this are the following:
  - a. LRMDS coordinators from both elementary and secondary schools.
  - b. Education Program Supervisors
  - c. District Supervisors
  - d. Education Program Specialists from CID
4. Expenses on food, training-workshop materials and supplies shall be charged against the Special Education Fund (SEF) subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent