



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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August 4, 2016

DIVISION MEMORANDUM

No. 134 s. 2016

To: Division Chiefs
Education Program Supervisors
District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned



TCR

DIVISION RESEARCH CALENDAR, SY 2016-2017

1. In consonance with the Department of Education’s continuous initiatives towards strengthening evidence-based policy development and decision-making through the provision of Basic Education Research Fund (BERF) to eligible proponents from the national, regional, schools division levels to the public elementary and secondary schools, this Office encourages proponents to utilize the research fund for research projects anchored on the following thematic areas:
 - a. Improving Access to Education;
 - b. Improving the Quality of Education; and
 - c. Improving Governance.

2. All concerned shall observe the following timelines:

Dates	Activities
August 5-11, 2016	Submission of Research Proposals (BERF) to SDO
August 10-12, 2016	Evaluation of Research Proposals (BERF) by the Division Research Evaluation Committee
August 15, 2016	Submission of Research Proposals (BERF) to RO
August 16-Sept. 5, 2016	Submission of Non-BERF Research Proposals to SDO
October 28, 2016	Submission of Research Final Copy to SDO
November 2-4, 2016	Evaluation of Research Final Copy by the DREC
November 10, 2016	2 nd Division Research Congress
November 14-16, 2016	Submission of SDO’s AR Entries to Regional Office
November 23-25, 2016	Regional Research Evaluation
December 13, 2016	Regional Research Congress

3. Immediate and wide dissemination of this memorandum is desired.

GHPsual
GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent