



DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS


TO: Regional Directors
Schools Division Superintendents
Heads, Public Elementary, Secondary, and Integrated Schools

SUBJECT: EVALUATION OF SCHOOL CLUBS IN THE PHILIPPINES

DATE: May 13, 2015

1. In pursuit of developing policies, standards and guidelines on youth formation programs, the Department of Education is conducting an evaluation of school clubs in public schools in the Philippines. The evaluation shall serve as the baseline in implementing more effective youth related programs, projects and policies.
2. The forms which will be used to conduct the evaluation are as follows:
 - a. Enclosure No. 1 - Evaluation form for School Heads
 - b. Enclosure No. 2 - Consolidated form for Schools Division Offices
 - c. Enclosure No. 3 - Consolidated form for Regional Offices
3. All school heads shall accomplish Enclosure No. 1. Afterwards, the school head shall transmit the accomplished Enclosure No. 1 to their respective Schools Division Offices.
4. The Schools Division Office shall then accomplish Enclosure No. 2 based on the consolidated answers of Enclosure No. 1 by all school heads in the Division. Upon completion by the Schools Division Office, Enclosure No. 2 shall be transmitted to the Regional Office. Enclosure No. 1 shall also be attached as an annex.
5. The Regional Office shall then accomplish Enclosure No. 3 based on the consolidated answers of Enclosure No. 2 by all Division Offices in their region. Upon completion by the Regional Office, Enclosure No. 3 shall then be encoded in Microsoft Word (.doc) type of document following the format of the Enclosure, with the file name (SchoolClubEval-Region) and sent to youthformation@deped.gov.ph and joseph.angeles002@deped.gov.ph on or before June 15, 2015. Likewise, the Regional Office shall also send the original copies of Enclosures 1-3 to the Office of the Undersecretary for Regional Operations, Department of Education Central Office (DepEd CO), DepEd Complex, Meralco Avenue, Pasig City.

6. For more information, all concerned may contact the Office of the Undersecretary for Regional Operations at telephone no. (02) 633-5375 and look for Mr. Joseph Benjamin Angeles.
7. For immediate dissemination and compliance.



RIZALINO D. RIVERA
Undersecretary

RegOps/Angeles