



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Region III**  
**CITY SCHOOLS DIVISION**  
City of San Jose Del Monte



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**ADVISORY**

No. 03, s. 2018

To : Public Elementary and Secondary School Heads/SDRRM Coordinators  
From : *[Signature]*  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent  
Subject: Contingency Planning Workshop for School DRRM Coordinators  
Date : March 21, 2018

This is to inform all concerned that the Contingency Planning Workshop for School DRRM Coordinators intended for December 2017 will push through on March 26 – 28, 2018 from 8:00 AM to 5:00 PM at the Division Library Hub. Enclosed is the Training Matrix for the said activity.

**TRAINING MATRIX**

Indicative Program for the Contingency Planning for School DRRM Coordinators  
March 26 – 28, 2018

Activities		Time per Activity (Minutes)	Time Schedule
<b>Day 1: 26 March 2018, Monday</b>			
Registration		30	7:30 – 8:00 AM
Preliminaries		30	8:00 - 8:30 AM
Alternative Delivery Modes	1. Open High School	90	8:30 - 10:00 AM
	2. MODIFIED IN-SCHOOL, OFF-SCHOOL APPROACH (MISOSA)		
	3. BREAK	15	10:00-10:15 PM
	4. E-IMPACT	60	10:15-11:15 AM
Supplies and Logistics in (EiE)	1. BASIC EDUCATION IN EMERGENCIES (EiE) SUPPLIES AND LOGISTICS	45	11:15-12:00 NN
Icebreaker		10	1:00 - 1:10 PM
EiE	1. Education in Emergency	90	1:10 – 2:40 PM
Feedback	1. Questions in EiE	20	2:40 – 3:00 PM
Break		15	3:00 – 3:15 PM
Camp Management	1. Camp Management Guidelines	60	3:15 - 4:15 PM
Information/Communication	2. Information Management	60	4:15 – 5:00 PM
<b>Day 2: 27 March 2018, Tuesday</b>			
Recapulation/Icebreaker		15	8:00 - 8:15 AM
Understanding Common Hazards	1. HydroMet Hazards	105	8:15 - 10:00 AM
	2. Geological Hazards		
	Health Break	15	10:15-10:00 AM
	3. Common Hazards	60	10:00 -11:00 AM
Temporary Learning Space	1. Damage Assessment for TLS	60	11:00-12:00 AM
Lunch Break		60	12:00 - 1:00 PM
Icebreaker		10	1:00 - 1:10 PM

DRRM Mainstreaming in the Planning cycle	1. Planning / Implementation	110	1:10 - 3:00 PM
	2. Monitoring / Evaluation		
Health Break		15	3:00 - 3:15 PM
Resource Mobilization and Partnership	1. Resource Mobilization	105	3:15 - 5:00 PM
	2. Partnership		
	3. Tax Incentives		
<b>Day 3: 28 March 2018, Wednesday</b>			
Recapulation/Icebreaker		15	8:00 - 8:15 AM
RA 10821	▪ EMERGENCY RELIEF AND PROTECTION FOR CHILDREN	120	8:15 - 10:15 AM
	▪ SDRRM MANUAL		
Health Break		15	10:15 - 10:30 AM
Training Design	▪ Basic Training Design	90	10:30 - 12:00 PM
	▪ DRRM Self-Rating Competency Checklist		
	▪ VAK Learning Style Self-Assessment Questionnaires		
Lunch Break		60	12:00 - 1:00 PM
DRRM Contingency Planning	▪ Contingency Planning	120	1:00 - 3:00 PM
	▪ Step in the contingency planning in Basic Education		
Health Break		15	3:00 - 3:15 PM
DRRM Contingency Planning	▪ Partner School	105	3:15 - 5:00 PM
	▪ Proposal		
	▪ Submission of Output		