



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

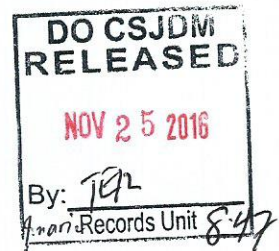


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November 24, 2016

DIVISION LETTER

No. 91 s. 2016




**To: Public School District Supervisors
Elementary/Secondary School Heads/OICs**

Please be informed that the 4th quarterly meeting of all Public Elementary and Secondary School Property Custodians (except Fiscally Autonomous Schools) will be held on November 29, 2016, 3:00 p.m at Division Library Hub.

Agenda of the said meeting includes the following:

1. Payment of Lost Books
2. Condemnation of Books and Damaged/Unserviceable School Furniture
3. Reports to be submitted
4. Asset Management Issues
5. Other related concerns

No proxy allowed. Attendance is a must.


for **GERMELINA H. PASCUAL, CESO V**
Schools Division Superintendent



"Collaborating with our Leaders, Caring for our Learners"

