



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region III  
**DIVISION OF CITY SCHOOLS**  
 City of San Jose del Monte



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July 21, 2017

**DIVISION MEMORANDUM**

No. 1 6s. 2017

**SCHEDULE OF OPEN RANKING FOR VACANT POSITIONS**

Medical Officer III, Dentist II, Nurse II

To : Assistant Schools Division Superintendent  
 Division Chiefs  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned

1. This City Schools Division will conduct an open ranking for the following positions at the Division Conference Room, Poblacion, City of San Jose Del Monte, Bulacan, to wit:

NO. OF VACANT POSITIONS	POSITION	QUALIFICATION STANDARDS	DATE OF RANKING
1	MEDICAL OFFICER III – SG 21	Education : Doctor of Medicine Experience : None required Training : None required Eligibility : RA 1080 ( Physician )	August 24, 2017  9 A.M.
2	DENTIST II – SG 17	Education : Doctor of Dental Medicine or Dental Surgery Experience : One year relevant experience Training : 4 hours relevant training Eligibility : RA 1080 ( Dentist )	
5	NURSE II	Education : Bachelor of Science in Nursing Experience : One (1) year relevant experience Training : Four (4) hours relevant training Eligibility : RA 1080 ( Nurse )	1 - 5 P.M.

2. Interested applicants must submit to the HR Unit the following documents arranged consecutively on or before Thursday, August 10, 2017, 5:00 P.M. for pre-evaluation and original copy on the day of the open ranking, to wit:

- a. Application Letter
- b. Sworn Statement that all documents submitted and presented are true and correct
- c. Updated Personal Data Sheet
- d. Duly signed Performance Rating for the last three (3) rating periods
- e. Service Record / Designation
- f. Approved appointment of the incumbent
- g. Proofs of Outstanding Accomplishments as per DepEd Order No. 66 s. 2007
- h. Transcript of Records ( Masteral or Doctoral Degree )
- i. Certificate of Seminars/Training attended

3. Immediate and wide dissemination of this Memorandum is desired.

  
**GERMELINA H. PASCUAL, CESO V**  
 Schools Division Superintendent



*“Collaborating with our Leaders, Caring for our Learners”*

