



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region III
DIVISION OF CITY SCHOOLS
 City of San Jose del Monte



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September 5, 2017

DIVISION MEMORANDUM

No. 147 s. 2017

SCHEDULE OF OPEN RANKING FOR VARIOUS VACANT POSITIONS

Education Program Supervisor (EsP and Science) , Public Schools District Supervisor ^{EPS II}

To: Assistant Schools Division Superintendent
 Division Chiefs, Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 All Others Concerned



1. This City Schools Division will conduct an open ranking for the following positions at the Division Conference Room, Poblacion, City of San Jose Del Monte, Bulacan, to wit:

NO. OF VACANT POSITIONS	POSITION	QUALIFICATION STANDARDS	DATE OF RANKING
1	EDUCATION PROGRAM SPECIALIST II – SG 16	Education : Bachelor's Degree in Education or its equivalent Experience : Two (2) years experience in education, research, development, implementation or other relevant experience Training : 4 hours relevant training Eligibility : RA 1080 Career Service Professional	Wednesday October 4, 2017 9 A.M.
1	PUBLIC SCHOOLS DISTRICT SUPERVISOR SG 22	Education : Master's Degree in Education or other relevant Master's Degree Experience : 5 years cumulative experience in instructional supervision and school management Training : 16 hours relevant training Eligibility : RA 1080 (Teacher)	
2	EDUCATION PROGRAM SUPERVISOR SG 22	Education : Master's degree in Education or other relevant master's degree with specific area of specialization Experience: 2 years as Elementary Principal or 2 years as Master Teacher or 5 years teaching experience Training : 4 hours of relevant training Eligibility : RA 1080	

2. Interested applicants must personally submit to the HR Unit the following documents arranged consecutively on or before Monday, September 25, 2017, 5:00 P.M. for pre-evaluation, to wit:
 - a. Letter of Intent
 - b. Sworn Statement that all documents submitted and presented are true and correct
 - c. Updated Personal Data Sheet
 - d. Duly signed Performance Rating for the last three (3) rating periods (PAST and IPCRF)
 - e. Service Record / Designation
 - f. Approved appointment of the incumbent
 - g. Proofs of Outstanding Accomplishments per DepEd Order 66, 2007
 - h. Transcript of Records (Highest Educational Attainment)
 - i. Certificate of Seminars / Trainings attended
3. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL, CESO V
 Schools Division Superintendent



“Collaborating with our Leaders, Caring for our Learners”

