Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte
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September 25, 2017

DIVISION MEMORANDUM
No. 163 s. 2017

To : Assistant Schools Division Superintendent
Division Chief
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

DIVISION MASS TRAINING FOR SHS TEACHERS ON K TO 12 COMMON TOPICS

1. This City Schools Division announces the conduct of the live-in Division Mass Training for SHS Teachers on K to 12 Common Topics on October 4 - 7, 2017 at a venue to announced later.
2. The training aims to capacitate the participants with concrete knowledge on the common topics included in the Senior High School Curriculum in order for them to fully understand the learners, the curriculum, the processes and all other aspects of the SHS program.
3. Participants are the newly hired SHS teachers and JHS teachers assigned SHS subjects as listed in Enclosure No. 1. Substitution is strictly not allowed.
4. Meals, snacks and accommodations of trainees and facilitators shall be charged against DepEd downloadable funds for the K to 12 mass training of SHS teachers while transportation expenses shall be charged against school funds subject to the usual accounting and auditing procedures. Provisions for management and support staff shall be charged against the Division INSET funds.
5. Participants are advised to activate their DepEd account and are required to bring a laptop, pocket wi-fi, old magazine, curriculum guide, prepared DLL and grading sheets, copy of DO No. 42, s. 2016 and SIMs/IMs, TGs/LMs.
6. Attached are the following:
   a. Enclosure No. 2 – Matrix of Activities
   b. Enclosure No. 3 – Technical Working Group
7. Trainees, trainers and management staff in the Mass Training of Teachers (MTOT) shall be entitled to service credits in accordance with the provision of DepEd Order No. 53, s. 2003 and DepEd Order No. 19, s. 2011. Non-teaching personnel shall be provided Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.
8. Immediate and wide dissemination of the contents of this Memorandum is desired.

GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

ENCLOSURE No. 1 to Division Memorandum No. 163, s. 2017

DIVISION MASS TRAINING FOR GRADE 11 TEACHERS ON K to 12 SENIOR HIGH SCHOOL COMMON TOPICS
LIST OF PARTICIPANTS
OCTOBER 4 - 7, 2017

No.	NAME OF TEACHERS	NAME OF SCHOOL
1	TANAGON, EMCEE GRACE	CITRUS NATIONAL HS
2	DRIO, RACHELLE ANN	CITRUS NATIONAL HS
3	GUMASING, JANINE	CITRUS NATIONAL HS
4	SAJA, MARIAN	CITRUS NATIONAL HS
5	AMARRANTE, NORA G.	GRACEVILLE NATIONAL HS
6	MANGAHAS, CINDY I.	GRACEVILLE NATIONAL HS
7	CATUBLAS, CHRISTOPHER	GRACEVILLE NATIONAL HS
8	MARQUEZ, JOHN P.	GRACEVILLE NATIONAL HS
9	VALISNO, JOHN MICHAEL	GRACEVILLE NATIONAL HS
10	LAMIGO, MARYCON	KAKAWATE NATIONAL HS
11	LARANANG, MICHELLE	KAKAWATE NATIONAL HS
12	MOLINA, MICHELLE	KAKAWATE NATIONAL HS
13	PAUIG, DOMINGO	KAKAWATE NATIONAL HS
14	RELATOR, ARNALDO	KAKAWATE NATIONAL HS
15	SELVA, GILBERT	KAKAWATE NATIONAL HS
16	CABRERA, THERESA	KAYPIAN NATIONAL HS
17	COTTRELL, CATHERINE	KAYPIAN NATIONAL HS
18	DULLA, ROWENA	KAYPIAN NATIONAL HS
19	SALAZAR, ROCHELLE	KAYPIAN NATIONAL HS
20	CARUNO, DANICO	KAYPIAN NATIONAL HS
21	BAQUIRAN, FEDERICO	M. HARMONY HILLS HS
22	CUARTERO, EDWIN	M. HARMONY HILLS HS
23	ESTRADA, JUANITA M.	MARANGAL NATIONA; HS
24	SUMAMPONG, CRISALIANE C.	MARANGAL NATIONA; HS
25	TADIOS, JULIET V.	MARANGAL NATIONA; HS
26	EDIANOL, ESTHER	MINUYAN NATIONAL HS
27	FLORENDO, REALINDA	MINUYAN NATIONAL HS
28	TADEO, APPLE	MINUYAN NATIONAL HS
29	ABALOS, ARNOLD	MINUYAN NATIONAL HS
30	BARAWID, JOHN MICHAEL	MINUYAN NATIONAL HS
31	DEUS, VENUS	PARADISE FARMS NHS
32	GARCIA, JOAN	PARADISE FARMS NHS
33	PAMAHOY, MARY JANE	PARADISE FARMS NHS
34	BANBAN, HERMIE	PARADISE FARMS NHS
35	BATINGAN, JOSEPH	PARADISE FARMS NHS
36	CASTILLO, MANUEL	PARADISE FARMS NHS
37	ROXAS, MAUREEN M.	SAN MARTIN NHS
38	GANSATAO, JEAN T.	SAN MARTIN NHS
39	ARONZE, LESTER C.	SAN MARTIN NHS
40	PANUELOS, EDMAR G.	SAN MARTIN NHS
41	AUDENCIAL, JAYMAR	SAN MARTIN NHS
42	ABELLA, JULIET	SAPANG PALAY NHS
43	ABUG, SARAH	SAPANG PALAY NHS
44	CALIPUSAN, LORELYN	SAPANG PALAY NHS
45	EISMA, MARILYN	SAPANG PALAY NHS
46	ESTOPACE, MA. CECILIA	SAPANG PALAY NHS
47	GERMAN, VERLINDA	SAPANG PALAY NHS
48	MONDALA, MINERVA	SAPANG PALAY NHS
49	NAMIT, TRINIDAD D.	SAPANG PALAY NHS
50	PACALDO, ANALIZA V.	SAPANG PALAY NHS

No.	NAME OF TEACHERS	NAME OF SCHOOL
51	RIVERA, MARY ANN	SAPANG PALAY NHS
52	SERDENA, AMELIA S.	SAPANG PALAY NHS
53	DELA CRUZ, ROBERT	SAPANG PALAY NHS
54	JIMENEZ, NELSON	SAPANG PALAY NHS
55	MENDOZA, NELSON	SAPANG PALAY NHS
56	MONTANO, ADOLFO	SAPANG PALAY NHS
57	PLATA, KRISTIAN	SAPANG PALAY NHS
58	TEMPORAL, JIOS VER	SAPANG PALAY NHS
59	VIRTUDAZO, SWINGLY BABY JOY	SAPANG PALAY NHS
60	DURAN, VANESSA	SJDM NATIONAL HS
61	VALDEZ, FATIMA	SJDM NATIONAL HS
62	BAUTISTA, DELIA	SJDM NATIONAL HS
63	GARUCHO, ELENA	SJDM NATIONAL HS
64	SANSAN, DIANE	SJDM NATIONAL HS
65	CATUBLAS, CATHERINE	SJDM NATIONAL HS
66	EVANGELISTA, JENETTE	SJDM NATIONAL HS
67	ELLEN, VERONICA	SJDM NATIONAL HS
68	MERCADO, EDIVINE	SJDM NATIONAL HS
69	ARPON, AVEGAIL	SJDM NATIONAL HS
70	BELISANO, JOY JASMINE	SJDM NATIONAL HS
71	ADRIANO, BRENDA	SJDM NATIONAL HS
72	ELIZARES, ANNE CYNTHIA	SJDM NATIONAL HS
73	FERNANDEZ, AMALIA	SJDM NATIONAL HS
74	BUENAVIDES, SAUDIA	SJDM NATIONAL HS
75	CASABA, AGATHA LILIA	SJDM NATIONAL HS
76	DE LEON, JUANITA M.	SJDM NATIONAL HS
77	DEL VALLE, MICHELLE B.	SJDM NATIONAL HS
78	ROBES, ELIZABETH	SJDM NATIONAL HS
79	DURANTE, JOSE MARIE	SJDM NATIONAL HS
80	ESPIRITU, EMMANUEL	SJDM NATIONAL HS
81	CAMANSI, BRIAN	SJDM NATIONAL HS
82	BERNARDINO, JENNIFER	SJDM NATIONAL TS
83	CAPARAS, CLARA JANE	SJDM NATIONAL TS
84	COLANGOY, MARICRIS SM.	SJDM NATIONAL TS
85	LOMOCSO, RICA AURORA	SJDM NATIONAL TS
86	NULOT, JADE	SJDM NATIONAL TS
87	SENILLO, CLOUDINE S.	SJDM NATIONAL TS
88	TOMAS, JOCELYN G.	SJDM NATIONAL TS
89	CASIDO, RONALD ALLAN C,	SJDM NATIONAL TS
90	CASTILLO, JR., RODOLFO	SJDM NATIONAL TS
91	RAMOS, JOHN LEVIE	SJDM NATIONAL TS
92	ANG, JONNA C.	STO. CRISTO NHS
93	CAPILI, MARCELEEN P.	STO. CRISTO NHS
94	MOYA, RUNDEL	STO. CRISTO NHS
95	MACATANGAY, MIRABELLE L.	TOWERVILLE NHS
96	CABRERA, LEE JASON SP.	TOWERVILLE NHS
97	DAVIS, MICHAEL U.	TOWERVILLE NHS
98	JOAQUIN, LOUIE KING B.	TOWERVILLE NHS
99	SAMOSA, RESTY C.	TOWERVILLE NHS

Enclosure No. 2 to Division Memorandum No. 163 s. 2017

SENIOR HIGH SCHOOL MASS TRAINING OF TEACHERS ON COMMON TOPICS
October 4-7 ,2017

TIME	DAY 1	DAY 2		Day 3		DAY 4	
	PLENARY	GROUP A	GROUP B	GROUP A	GROUP B	GROUP A	GROUP B
7:30-8:00	REGISTRATION	MOL					
8:00-9:00							
9:00- 10:00	OPENING PROGRAM AND GENERAL ORIENTATION Maria Carmen P. Cuenco, Ed. D. ASDS	21st Century Skills Lourdes R. Robes	Walkthrough of SHS Curriculum Maria Margarita O. Joven	Contextualization Lourdes R. Robes	Lesson Planning Geronimo M. Guilalas Jr.	Gender and Development Maria Margarita O. Joven	School Structure and Processes Junarlito P. Rondina
10:00-10:15	HEALTH BREAK						
10:15-12:00	K to 12 Updates Junarlito P. Rondina	Walkthrough of SHS Curriculum Maria Margarita O. Joven	K to 12 Pedagogies Geronimo M. Guilalas Jr	Lesson Planning Geronimo M. Guilalas Jr.	Contextualization Lourdes R. Robes	School Structure and Processes Junarlito P. Rondina	Magna Carta for Public School Teachers Lourdes R. Robes
12:00-1:00	LUNCH BREAK						
1:00-3:00	Understanding Deped Mandate, VMV Maria Margarita O. Joven	K to 12 Pedagogies Geronimo M. Guilalas Jr	LRMDS Junarlito P. Rondina	Preparation of Materials Maria Margarita O. Joven	Understanding SHS Learners Geronimo M. Guilalas Jr	Magna Carta for Public School Teachers Lourdes R. Robes	Gender and Development Maria Margarita O. Joven
3:00 – 3:15	HEALTH BREAK						
3:15- 5:00	.K to 12 Assessment Junarlito P. Rondina	LRMDS Junarlito P. Rondina	21st Century Skills Lourdes R. Robes	Understanding SHS Learners Geronimo M. Guilalas Jr	Preparation of Materials Maria Margarita O. Joven	CLOSING PROGRAM Geronimo M. Guilalas Jr.	

Prepared by:

MARIA MARGARITA O. JOVEN
Assistant Principal

JUNARLITO P. RONDINA
Head Teacher V

GERONIMO M. GUILALAS, JR.
Principal I

LOURDES R. ROBES
Principal I

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Enclosure No. 3 to Division Memorandum No. 163, s. 2017

DIVISION MASS TRAINING FOR GRADE 11 TEACHERS ON K TO 12 SENIOR HIGH SCHOOL COMMON TOPICS

Venue : To Be Announced
October 4 - 7, 2017

COMMITTEES

GERMELINA H. PASCUAL, CESO V
Overall Chair

MARIA CARMEN P. CUENCO, Ed.D.
Program Manager

BERNADETTE B. ROSAROSO
Co-Program Manager

HUMAN RESOURCE DEVELOPMENT TEAM
Chairman : **MANUEL P. DELA CRUZ**

RESOURCE SPEAKERS	PROCESS OBSERVERS	QAME TEAM	DOCUMENTATION / TECHNICAL STAFF	SUPPORT STAFF
Junarlito T. Rondina Head Teacher V-SPNHS	Lydia T. Velunta P S D S	Robesa R. Hilario SEPS	Arthur F. Francisco Information Tech. Officer II	Raymundo G. Villena Nurse – II
Geronimo M. Guilalas, Principal – GVNHS	Ma. Socorro B. Lindo P S D S	Urcesio A. Sepe EPS - II	Dondy Riel A. Garcia Head Teacher II - MHS	Manuel N. Payumo, Jr. Nurse – II
Maria Margarita O. Joven Asst. Princiapl–SPNHS				
Lourdes R. Robes Princiapl II – TVNHS				