



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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November 02, 2017

DIVISION MEMORANDUM

No. 207, s. 2017

To: Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

3rd DIVISION RESEARCH CONGRESS

1. This is to announce the conduct of the 3rd Division Research Congress on December 11, 12 and 18, 2017 at San Jose del Monte Central School, Poblacion, City of San Jose del Monte.
2. This activity aims to:
 - a. intensify the promotion of the culture of research at all levels in the Schools Division;
 - b. showcase the research outputs (CBAR, BERF and non-BERF) of teachers, non-teaching personnel, school heads and supervisors as a scientific process in improving classroom instruction, management and supervisory practices;
 - c. Identify and recognize the Best Action Researches (BARs) that address specific problems in the workplace thereby contributing to continuous improvement in schools and the Schools Division.
3. Participants to this activity are the following:
 - a. Dec. 11-12, 2017 (Research Evaluation for CBAR, BERF & Non-BERF action/applied researches)
 - SDO Officials/Personnel, Facilitators/Staff
 - Schools Division Research Evaluation Committee (7 members)
 - Researchers/School Research Coordinators
 - b. Dec. 18, 2017 (Research Congress Proper)
 - SDO Officials/Personnel, Facilitators/Staff
 - School Heads, Research Presenters, Researchers (with ongoing research)
4. All Action/Applied Research entries shall be submitted in three hard copies to the Schools Division Research Evaluation Committee (SDREC) on or before December 06, 2017.
5. The Schools Division Research Evaluation Committee will evaluate and select top three (3) Action/Applied Research from each of the following categories for oral presentation:
 - a. Elem. Teacher Category (CBAR)
 - b. JHS/SHS Teacher Category (CBAR)
 - c. Elem. Teacher Category (BERF/Non-BERF)
 - d. JHS/SHS Teacher Category (BERF/Non-BERF)
 - e. Non-Teaching Category
6. The selected Best Action Researchers shall receive a Certificate of Recognition and a cash award.
7. Meals and snacks, cash prizes and cost of tarpaulin shall be charged to Special Education Fund (SEF) while supplies and materials to Division MOOE subject to usual auditing rules and regulations.
8. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

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