



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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December 9, 2017

DIVISION MEMORANDUM
No. 242 s. 2017

To: Assistant Schools Division Superintendent
Division Chief
Public Schools District Supervisors
All Others Concerned

SMART -ALS ON-LINE LEARNING SESSION TRAINING WORKSHOP

1. This Office announces the conduct of Smart-ALS On-line Learning Session Training Workshop on December 23, 2017 at Grotto Vista Resort Hall, this City.
2. The following shall be the participants to this activity:

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|----------------------------|----|
| EPS I, ALS | 1 |
| EPSA | 1 |
| DALSCs and Mobile Teachers | 8 |
| Instructional Managers | 40 |
| Stakeholders & Partners | 30 |
3. The activity aims to improve access of ALS delivery among learners.
4. Expenses including lunch and snacks of the participants shall be charged against the Division MOOE Fund for 2017, subject to the usual accounting and auditing rules and regulations.
5. The training matrix is attached as Enclosure No. 1.
6. Immediate and wide dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

ACTIVITY MATRIX
SMART –ALS On-line Learning Session Training Workshop

December 23, 2017
(Saturday)

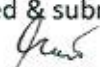
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|--------------|---|---|
| 8:00 - 8:30 | : | Registration and Photo Ops of Participants |
| 8:30 - 9:30 | : | Opening Program Invocation <i>National Anthem, Gitnang Luzon Hymn, City Hymn Roll Call, and Group Energizer</i> |
| 9:30 – 10:00 | : | Discussion 1 : SMART- ALS @ its Concept, Description & Objectives Speaker: <i>ROMAN F. CACHO (Proponent)</i> <i>DALSC – Master Teacher II</i> |
| 10:00- 11:00 | : | Discussion 2: SMART- ALS On-line administration Technical aspect of on-line session Speaker: <i>JEZER S. QUINTO, (Administrator)</i> Instructional Manager |
| 11:00-12:00 | : | Discussion 3: On-line membership & enrolment Speaker: <i>CHERRIE M. BALO BALO (Co-administrator)</i> |
| 12:00 – 1:00 | : | LUNCH B R E A K |

PM

| | | |
|-------------|---|--|
| 1:00 – 2:00 | : | Discussion 4: On-line modules planning & uploading Speaker: <i>RENZ BENEDICT P. QUINTO (Co-administrator)</i> |
| 2:00 – 4:00 | : | Workshop on membership, enrolment, modules planning & uploading |
| 4:00 - 4:30 | : | Workshop on actual learning group on-line session |
| 4:30 – 5:00 | : | Synthesis and closing program |

Prepared & submitted by:


ROMAN F. CACHO, DALSC
DALSC/ Master Teacher II