



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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March 2, 2017

DIVISION MEMORANDUM

No. 27 s. 2017

**ASSESSMENT, SCREENING AND PREPARATION OF REGISTRY OF QUALIFIED APPLICANTS FOR
ELEMENTARY, JUNIOR AND SENIOR HIGH SCHOOL TEACHERS FOR SY 2017-2018**

To : Assistant Schools Division Superintendent
Chief Education Supervisor
All Education Program Supervisors
All Public Schools District Supervisors
All Elementary and Secondary/ SHS School Heads/OIC's
All Others Concerned

1. This City Schools Division announces the schedule of activities for the screening and assessment of Elementary, Junior and Senior High School applicants relative to the preparation of the Registry of Qualified Applicants (RQA) for SY 2017-2018, according to DepEd Order 7, s. 2015 and DepEd Order No. 3, s. 2016 respectively, as follows:
 - a. Acceptance of applications and pertinent documents shall be until Friday, March 17, 2017 at the school nearest the applicant's residence.
 - b. Demonstration teaching (20 minutes only) and interview of applicants will be on March 28-30, 2017, from 8:00 am to 4:00 pm.

For Elementary Applicants

DISTRICT	VENUE
1	Paradise Farms Community School
2	Minuyan Elementary School
3	Bagong Buhay G Elementary School
4	Bagong Buhay F Elementary School
5	Bagong Buhay D Elementary School
6	San Jose Del Monte Central School
7	Benito Nieto Elementary School
8	Gaya-Gaya Elementary School
9	Tungkong Mangga Elementary School
10	Francisco Homes Elementary School

PSDSes shall take the lead in the elementary level and will assign school heads in their respective Districts as members.

For Secondary & Senior High School

SUBJECT	VENUE	IN-CHARGE
English, HUMMS (I-A & I-D)	Muzon HS	Ms. Esperanza Cruz, Ms. Annie Joaquin
TLE, ABM, TVL	San Martin HS	Ms. Ruby Cagadas, Ms. Lourdes Robes
Values Education, MAPEH, AP, HUMMS I-C	Minuyan HS	Mr. Emmanuel De Mesa, Ms. Elisa Jarabe
Science, STEM III-B	Citrus HS	Ms. Cynthia Berdos, Ms. Cristina Santiago
Mathematics, STEM III-A	Paradise Farms NHS	Ms. Corazon Loja, Engr. Danilo Casas
Filipino, HUMMS (I-B)	San Manuel HS	Ms. Amelita Campo, Mr. Rogelio Sison

c. The schedule and venue of the English Proficiency Test will be announced later.

- Deadline of submission of list of applicants to the Division Selection Committee from School Screening Committee together with the required documents will be on Tuesday, March 21, 2017.
- The Division Selection Committee is composed of:

For Elementary :

Chair : Dr. MARIA CARMEN P. CUENCO – Assistant Schools Division Superintendent
Members : Ms. ESPERANZA D. CRUZ – Education Program Supervisor
Ms. AMELITA CAMPO – Education Program Supervisor
Mr. MANUEL P. DELA CRUZ – Senior Education Program Specialist
Ms. LOURDES P. SOLOMON – President, PESPA
Mr. RAUL G. PANIMBATAN –President, SJDMPSTE A
Ms. MA. THERESA M. ROXAS – AO IV / Secretariat

For Junior High School :

Chair : Dr. MARIA CARMEN P. CUENCO – Assistant Schools Division Superintendent
Members : Ms. CYNTHIA V. BERDOS – Education Program Supervisor
Ms. MA. CORAZON P. LOJA – Education Program Supervisor
Ms. BERNADETTE B. ROSAROSO –Education Program Supervisor
Engr. DANILO CASAS – President, PSSPA
Mr. RAUL PANIMBATAN – President, SJDMPSTE A
Ms. MA. THERESA M. ROXAS – AO IV / Secretariat

For Senior High School:

Chair : Dr. MARIA CARMEN P. CUENCO – Assistant Schools Division Superintendent
Members : Ms. MA. JIMA T. CADIZ – Administrative Officer V / NEU Div. Chapter Pres.
Mr. SENEN B. JANE – Education Program Supervisor
Engr. DANILO A. CASAS – President, PSSPA
Mr. ARIEL M. CULALA – Education Program Supervisor, RO3/ Process Observer
Ms. MA. THERESA M. ROXAS – AO IV / Secretariat

- Immediate dissemination of and compliance with this Memorandum is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



"Collaborating with our Leaders, Caring for our Learners"

