



Republic of the Philippines
DEPARTMENT OF EDUCATION
Schools Division of San Jose del Monte City



February 21, 2020

SCHOOLS DIVISION MEMORANDUM

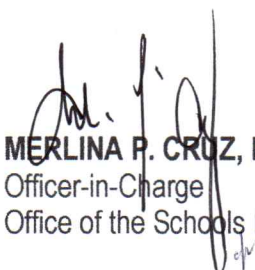
No. **073** s. 2020



To: Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

DIVISION WRITESHOP FOR THE PROJECT ITEM DEPOSITORY FOR EFFECTIVE AND ACCESSIBLE LEARNING (IDEAL) FOR ELEMENTARY LEVEL

1. This Office is pleased to announce the conduct of Division Writeshop for the Project Item Depository for Effective and Accessible Learning (IDEAL) for Elementary Level on March 4-6, 2020 at a venue to be announced.
2. This activity aims to construct and validate test items of Achievement Test (SY 2019-2020) for Elementary Level in all learning areas.
3. Enclosure Nos. 1 and 2 contain the matrix of activities and list of participants, respectively.
4. Meals, snacks, accommodation and other related expenses to this activity shall be charged against Division MOOE while travelling expenses of the participants shall be charged to school/local fund subject to the usual accounting and auditing procedures.
5. Participants are required to bring laptop, extension cords, curriculum guides, and reference materials.
6. School Heads and teacher-participants are enjoined to make prior arrangements to avoid disruptions of classes.
7. This also serves as the travel authority of the listed participants.
8. Wide dissemination of this Memorandum is earnestly desired.


MERLINA P. CRUZ, PhD, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent

cid/fm/mcpl
cn-2020-02-03



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Quality Management System ISO 9001:2015
Certificate Registration No. 50500738 QM15

LIST OF PARTICIPANTS

**DIVISION WRITESHOP FOR THE PROJECT ITEM DEPOSITORY FOR EFFECTIVE AND
ACCESSIBLE LEARNING (IDEAL) FOR ELEMENTARY LEVEL
March 4-6, 2019**

No.	Name	Position	Office/School	Learning Area
1	Emmanuel V. De Mesa	EPS	SDO-CID	Araling Panlipunan
2	Ma. Corazon P. Loja	EPS	SDO-CID	Mathematics
3	Ruby M. Cagadas, EdD	EPS	SDO-CID	EPP/TLE
4	Maria Cristina H. Nogoy, PhD	EPS	SDO-CID	EsP
5	Esperanza D. Española	EPS	SDO-CID	Science
6	Amelita C. Campo	EPS	SDO-CID	Filipino
7	Leny B. delos Reyes	EPS	SDO-CID	MAPEH
8	Annalyn L. German	EPS	SDO-CID	
9	Lydia C. Velunta, EdD	PSDS	SDO-CID	English
10	Janet Policarpio	Teacher II	SJDM Heights ES	English
11	Larry Nabiong	Teacher I	Gumaok ES	English
12	Marcelino Olaso	Teacher II	Sapang Palay NHS	English
13	Cristan Genese	HT III	Muzon NHS	English
14	Romeo B. Catuday	Teacher III	SJDMNTS	MAPEH
15	Joyce J. Villamor	Teacher I	BBH ES	MAPEH
16	Rolando P Alcoriza	Teacher I	Kaypian ES	MAPEH
17	Marie Chriz G. Cacho	Teacher I	Citrus HS	MAPEH
18	Erlyn R. Briones	Teacher III	Lawang Pari (BBI) ES	Filipino
19	Elma Corona	Teacher I	San Roque ES	Filipino
20	Annaliza C. Reyes	Teacher II	Sapang Palay NHS	Filipino
21	Beverly Florentino	Teacher I	Towerville NHS	Filipino
22	Jenina Ruth P Navara	Teacher II	Minuyan ES	Science
23	Lyn S. Ledesma	Master Teacher I	SJDM CS	Science
24	Jovy Zuniga Zuñiga	Master Teacher I	Gaya-Gaya ES	Science
25	Maria Krystelle Ipio	Teacher I	Marangal ES	Science
26	Cheryl O. Ygay	Teacher II	Marangal NHS	EPP/TLE
27	Leilani C. Laguian	Master Teacher I	Muzon Pabahay ES	EPP/TLE
28	Jovelyn A. Asis	Teacher III	Muzon Pabahay ES	EPP/TLE
29	Dustin Troy R. Josen	Teacher III	Muzon Harmony Hills HS	EPP/TLE
30	Caroline Jo G. Lacson	Teacher I	Heroesville ES	EsP
31	Mysten D. Pagara	Teacher I	Graceville ES	EsP
32	Gwen T. Francisco	Master Teacher II	PFNHS	EsP
33	Flory A. Saspa	Teacher II	Kaypian NHS	EsP
34	Amorsolo Ayaso	Teacher I	Marangal ES	Math
35	Virginia P. Garcia	Master Teacher I	BBB ES	Math
36	Virginia S. Venancio	Master Teacher II	Sapang Palay Proper ES	Math
37	Michael A. delos Reyes	Teacher II	Sapang Palay NHS	Math
38	Marites Erazo	Master Teacher II	Lawang Pari (BBI) ES	Araling Panlipunan
39	Paul Aquino	Teacher III	Francisco Homes ES	Araling Panlipunan
40	Monaliza V. Idio	Master Teacher I	Marangal ES	Araling Panlipunan
41	Ginalyn Bucag	Teacher III	Sta Cruz (BBD) ES	Araling Panlipunan



DIVISION WRITESHOP FOR PROJECT ITEM DEPOSITORY FOR EFFECTIVE AND ACCESSIBLE LEARNING (IDEAL) FOR ELEMENTARY LEVEL
March 4-6, 2020

TIME	Day 1 March 4, 2020	TIME	DAY 2 March 5, 2020	TIME	DAY 3 March 6, 2020
8:00 - 9:00	Registration & Opening Program	8:00-8:30	Management of Learning (MOL)	8:00-8:30	Management of Learning (MOL)
9:00-10:00	Revisiting Test Construction for Achievement Test	8:30 - 10:00	Continuation of Writeshop 2 Achievement Test for ➤ Grades 1-2 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 4 – Science	8:30 - 10:00	Continuation of Writeshop 4 Achievement Test for ➤ Grades 5-6 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 6 - Science
10:00-10:15	Snacks	10:00-10:15	Snacks	10:00-10:15	Snacks
10:15-12:00	Guidelines for Developing Test Items	10:15-12:00	Writeshop 3 Achievement Test ➤ Grades 3-4 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 5 – Science	10:15-12:00	Presentation of Output ↓
12:00 - 1:00	Lunch	12:00 - 1:00	Lunch	12:00 - 1:00	Lunch
1:00 - 3:00	Writeshop 1 Preparation of Table of Specification for Grades 1-6 in all learning areas	1:00 - 3:00	Continuation of Writeshop 3 Achievement Test for ➤ Grades 3-4 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 5 – Science	1:00 - 3:00	↓
3:00-3:15	Snacks	3:00-3:15	Snacks	3:00-3:15	Snacks
3:15 – 6:00	Writeshop 2 Achievement Test for ➤ Grades 1-2 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 3 - Science	3:15 - 6:00	Writeshop 4 Achievement Test for ➤ Grades 5-6 - Math, English, AP, MAPEH, EPP/TLE, EsP, Fil ➤ Grade 6 – Science	3:15 - 5:00	Clearing House/ Closing Program

Prepared by:

Ma. Corazon P. Loja
MA. CORAZON P. LOJA
 EPS I - Mathematics

Reviewed by:

Dr. Rolando T. Sotelo
DR. ROLANDO T. SOTELO
 Chief, CID

