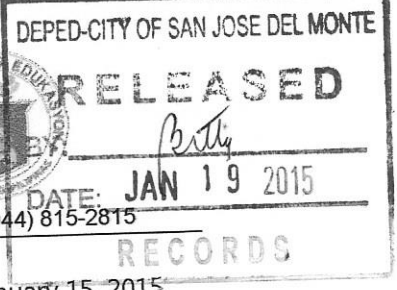




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte

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**DIVISION MEMORANDUM**

No. 4 s. 2015

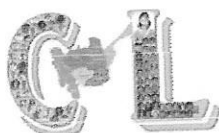
**SCHEDULE OF OPEN RANKING FOR MASTER TEACHER I  
FOR SAN JOSE DEL MONTE WEST DISTRICT**

To: All Education Program Supervisors/Coordinators  
All Elementary School Principals/OICs  
All Elementary School Teaching Personnel

1. Per MEC Order No. 10 S. 1979 – **“Implementing Rules and Regulations for the System of Career Progression for Public Schools Teachers”**, this City Schools Division will conduct an open ranking for vacant Master Teacher I position for San Jose del Monte West District on February 4, 2015, Wednesday at 9:00 a.m. at the Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Qualified candidates are Teacher III who had been in the position for the last three (3) rating period with demo teaching in the district/ division and 18 M.A. units or its equivalent.
3. Candidates must submit a photocopy of the following documents on January 30, 2015, Friday for pre-evaluation and original copy on the day of the open ranking:
  - a. Appointment paper as Teacher III and Service Record
  - b. Transcript of Records in Master’s Degree and Doctorate Degree (if any)
  - c. Performance Rating for the last three (3) rating periods
  - d. Certificates and accomplishment reports within the last five (5) years as subject coordinator or grade chairman/ chairman of special committee/ headed educational research/ coordinator of community project or activity or program/ managed or organized as in-service activity/ authorship/ demo-teaching/ curriculum instructional materials/ effective teaching strategy/ simplification of work/income generating project.
4. All documents must be arranged and labeled according to criteria/guidelines, MEC Order No. 10 S. 1979.
5. This supersedes the ranking conducted on November 11, 2014 as indicated in Division Memorandum No. 191 S. 2014 for the same position.
6. Immediate and wide dissemination of this memorandum to all concerned is desired.

  
**GERMELINA H. PASCUAL**  
Schools Division Superintendent

A05



“Collaborating with our Leaders, Caring for our Learners”

