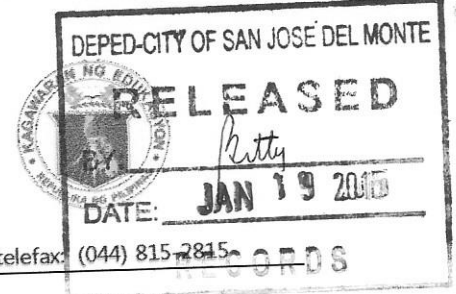




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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January 15, 2015

DIVISION MEMORANDUM

No. 5 s. 2015

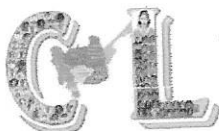
**SCHEDULE OF OPEN RANKING FOR MASTER TEACHER II
FOR SAN JOSE DEL MONTE WEST DISTRICT**

To : All Education Program Supervisors/Coordinators
All District Supervisors
All Elementary School Principals/OICs

1. Per MEC Order No. 10 S. 1979 – ***“Implementing Rules and Regulations for the System of Career Progression for Public Schools Teachers”***, the City Schools Division will conduct an open ranking for vacant Master Teacher II position for San Jose del Monte West District on February 4, 2015, Wednesday at 2:00 p.m. at the Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Qualified candidates are those who have served at least one (1) year as Master Teacher I with Bachelor’s Degree for teachers or equivalent as provided in Magna Carta, plus completion of academic (CAR) requirements for M.A and have completed four (4) hours of relevant training.
3. Candidates must submit a photocopy of the following documents on January 30, 2015, Friday for pre-evaluation and original copy on the day of the open ranking:
 - a. Appointment paper as Master Teacher I and Service Record
 - b. Transcript of Records in Master’s Degree and Doctorate Degree (if any)
 - c. Performance Rating for the last three (3) rating periods
 - d. Certificates and accomplishment reports within the last five (5) years as subject coordinator of grade chairman/ chairman of special committee/ headed educational research/ coordinator of community project or activity or program/ managed or organized as in-service activity/ authorship/ demo-teaching/ curriculum instructional materials/ effective teaching strategy/ simplification of work/ income generating project.
4. All documents must be arranged and labeled according to criteria/guidelines, MEC Order No. 10 S. 1979.
5. Immediate and wide dissemination of this memorandum to all concerned is desired.


GERMELINA H. PASCUAL
Schools Division Superintendent

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“Collaborating with our Leaders, Caring for our Learners”

