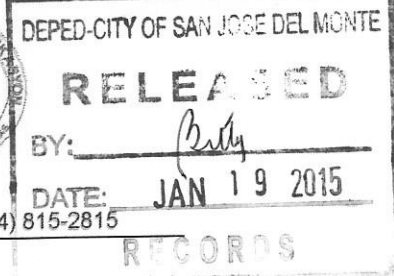




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte



website: [www.depedcsjdm.webs.com](http://www.depedcsjdm.webs.com) / e-mail: [deped\\_csjdm@yahoo.com](mailto:deped_csjdm@yahoo.com) / telefax: (044) 815-2815

January 15, 2015

**DIVISION MEMORANDUM**

No. 7 s. 2015

**SCHEDULE OF OPEN RANKING FOR EDUCATION PROGRAM SUPERVISOR I (TLE)**

To : All Education Program Supervisors/Coordinators  
All District Supervisors  
All Elementary School Principals/OIC's  
All Secondary School Principals/OIC's

1. Per DepEd Order No. 42 S. 2007 – ***"The Revised Guidelines on Selection, Promotion and Designation of School Heads"***, the City Schools Division will conduct an open ranking for Education Program Supervisor I position (TLE) on *Thursday*, February 5, 2015, 9:00 am at Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Candidates must have at least five (5) years teaching experience or two (2) years as School Principal or two (2) years as Master Teacher or two (2) years as Head Teacher and has attended eight (8) hours of relevant training and completed his/her Master's Degree in Education or other relevant Master's Degree with specific area of specialization.
3. Candidates should submit photocopy of the following on Monday, January 30, 2015 for pre-evaluation of qualified candidates and have to bring the original copies on the day of open ranking:
  - a. All appointment papers, Certificate of teaching experience and Service Record
  - b. Transcript of Records in Master's Degree and Doctorate Degree (if any)
  - c. Accomplishments/Achievements (Awards, Innovations, Research & Development Projects, Authorship, Consultant/Resource Speakership
  - d. Performance Rating for the last three (3) rating periods
  - e. Certificates of Seminars Attended
4. Immediate and wide dissemination of this memorandum to all concerned is desired.

  
**GERMELINA H. PASCUAL**  
Schools Division Superintendent

AOS  
//rhea



*"Collaborating with our Leaders, Caring for our Learners"*

