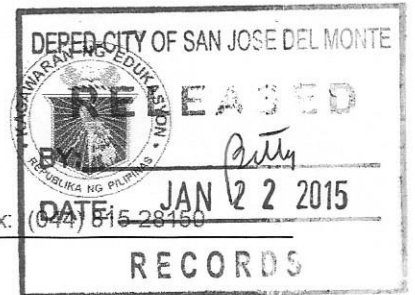




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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January 20, 2015

DIVISION MEMORANDUM

No. 9 s. 2015

To : District Supervisors
School Heads/OICs

SUBMISSION OF NAMES OF PARTICIPANTS FOR THE DIVISION TRAINING OF INSTRUCTIONAL MATERIALS EVALUATORS

1. In view of the ***Division Training of Instructional Materials Evaluators*** to be conducted in February, school heads are requested to submit a list of participants per subject area using the format attached to this memorandum.
2. The participant to be included in the list should possess the following qualifications:
 - a. work-oriented
 - b. subject expert (not necessarily a subject coordinator or Head Teacher)
 - c. has been a teacher in the public school for at least five (5) years
3. Teachers who attended the Module on the Preparation and Evaluation of Instructional Materials during the Brunei-U.S. English Language Enrichment Program (ELEP) for CSJDM Teachers and those with an experience in or has attended any training in instructional materials evaluation should be preferred.
4. Soft copy of the list should be emailed to marlondaclis@yahoo.com on or before January 30, 2015.
5. Immediate and wide dissemination of this memorandum is desired.


GERMELINA PASCUAL
Schools Division Superintendent



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**LIST OF TRAINEES FOR THE DIVISION TRAINING OF INSTRUCTIONAL
MATERIALS EVALUATORS**

School: _____

Subject Area	Participant
English	1.
	2.
Math	1.
	2.
Science	1.
	2.
Filipino	1.
	2.
Araling Panlipunan/MSEP	1.
	2.
MAPEH	1.
	2.
TLE/EPP	1.
	2.
EsP	1.
	2.
Kinder	1.