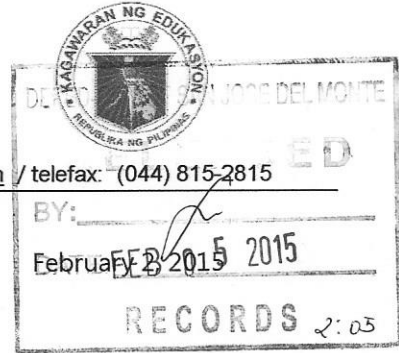




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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DIVISION MEMORANDUM

No. 19 s. 2015

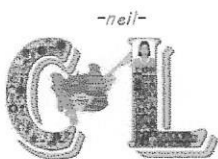
**SCHEDULE OF OPEN RANKING FOR HEAD TEACHER III (ARALING PANLIPUNAN)
FOR SAPANG PALAY NATIONAL HIGH SCHOOL**

To : All Education Program Supervisors/Coordinators
All Secondary School Principals/OICs
All Secondary School Teaching Personnel

1. Per DepEd Order No. 42 S. 2007- ***"The Revised Guidelines Of Selection, Promotion and Designation of School Heads"***, the City Schools Division will conduct an open ranking for the vacant Head Teacher III (Araling Panlipunan) position for Sapang Palay National High School on Wednesday, February 18, 2015, 9:00 a.m at Sapang Palay National High School, City of San Jose del Monte, Bulacan.
2. Qualified candidates are those who have served for at least two (2) years as Head Teacher II or Teacher for five (5) years with at least very satisfactory performance for the last three (3) rating periods and with twenty-four (24) hours of relevant training.
3. Interested applicants must submit a photocopy of the following documents on Monday, February 16, 2015 for pre-evaluation and original copy on the day of the open ranking:
 - a. Application Letter
 - b. Updated Personal Data Sheet
 - c. Approved appointment of the incumbent
 - d. Transcript of Records (at least MA complete academic requirements or its equivalent.)
 - e. Performance Rating for the last three (3) rating periods
 - f. Proofs of Accomplishments per DepEd Order No. 42 s. 2007
 - g. Certificate of Seminars/Training attended
 - h. Service Record / Designation

4. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL
Schools Division Superintendent



"Collaborating with our Leaders, Caring for our Learners"

