



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



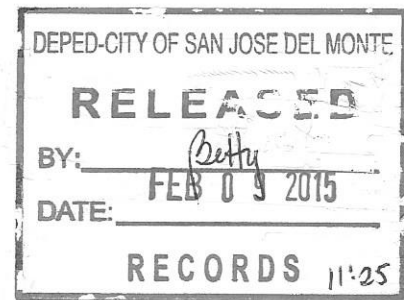
website: www.depedcsjdm.webs.com / e-mail: deped_csjdm@yahoo.com / telefax: (044) 815-28150

February 2, 2015

DIVISION MEMORANDUM

NO. 27, s. 2015

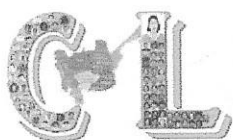
To: Education Program Supervisors
Public School District Supervisor
Division Unit Heads
All other concerned



2015 DIVISION BUDGET AND ACTIVITIES ASSESSMENT CONFERENCE

1. The City Division of San Jose Del Monte is pleased to announce the conduct of the 2015 Division Budget and Activities Assessment Conference on February 12-13, 2015 at Klir Waterpark Resort in Sta. Rita Guiginto, Bulacan.
2. The objectives of this conference are:
 - a. To assess 2015 Division activities and learn from past experiences in preparing future plans and budget;
 - b. To engage all concerned CSJDM Division personnel in planning 2015 activities;
 - c. To coordinate Division activities for optimum use of both human and financial resources; and;
 - d. To ensure active involvement of all concerned in Division endeavors.
3. Participants to this activity are Schools Division Superintendent, Assistant Schools Division Superintendent, Education Program Supervisors, Public Schools District Supervisors, and Division Unit Heads.
4. Attached is the matrix for this activity.
5. All participants are hereby directed to submit to this office on or before February 9, 2015 their respective 2014 Accomplishment Report.
6. Immediate and wide dissemination of this Memorandum is desired.

GERMELINA H. PASCUAL
Schools Division Superintendent



"Collaborating with our Leaders, Caring for our Learners"



**MATRIX for DepEd CSJDM Division Budget and Activities Assessment
February 12-13, 2015**

TIME	DAY 1	DAY 2
6:30 - 7:30 A.M.		BREAKFAST
7:30 - 8:30 A.M.	Registration Opening Program	Registration Opening Program
8:30 - 10:00 A.M.	2015 CSJDM Division Directions SDS GERMELINA H. PASCUAL	Planning and Implementation Tips OIC-ASDS MARIA CARMEN P. CUENCO
10:00 - 12:00NN	Accomplishment Reports January- December 2014 EPS's, PSDS', UNIT HEADS (working break)	2015 Planning Workshop Output: 2015 Budgeted Year-Round Plans with Corresponding PPMP (working break)
12:00 - 1:00 P.M.	LUNCH BREAK	
1:00 - 2:30 P.M.	Financial and Budgeting: Matters to Consider and Assess in Planning ACCOUNTANT KRISTINE JOY P. DALUZ	3 - MINUTE Presentations of Year-Round Plans and Budget for 2015 EPS'S, PSDS' and Unit Heads
2:30 - 3:00 P.M.	BREAK	BREAK
3:00 - 5:00 P.M.	How to Do Annual Procurement Plan and Project Procurement Management Plan SUPPLY OFFICER DENNIS P. GARCIA	HOME SWEET HOME
5:00 - 8:00 P.M.	DINNER & SOCIALIZATION NIGHT	