



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



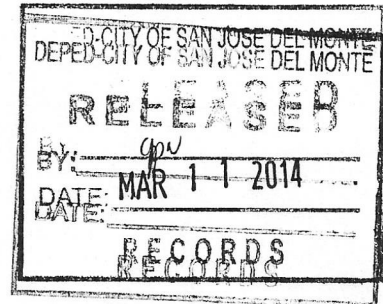
website: [www.depedcsjdm.webs.com](http://www.depedcsjdm.webs.com) / e-mail: [deped\\_csjdm@yahoo.com](mailto:deped_csjdm@yahoo.com) / telefax: (044) 815-2815

March 10, 2014

Division Memorandum

No. 33, s. 2014

To: Public Schools District Supervisors  
All Public Elementary School Heads



**CHECKING OF FORMS OF ALL GRADE LEVELS**

1. Please be informed that the checking of all forms from Grades I-VI shall be reviewed and validated by Division Teams chaired by the following:

Grade VI - Ms. Cynthia V. Berdos  
Grade V - Ms. Esperanza Diaz-Cruz  
Grade IV - Ms. Corazon Igancio  
Grade III - Ms. Jennifer E. Quinto  
Grade II - Ms. Leny B. delos Reyes  
Grade I - Ms. Bernadette B. Rosaroso


2. Review and validation shall be held by cluster on:

March 17 & 18 - Grade VI - Cluster 1 & 2  
March 19 & 20 - Grade VI - Cluster 3 & 4

**Grades 1 to V:**

April 1 Cluster 1  
April 2 Cluster 2  
April 3 Cluster 3  
April 4 Cluster 4

3. It is expected that duly accomplished records and forms shall be religiously checked at the school and cluster level before the actual division review and validation.
4. For the information and guidance of all concerned.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent

*Note: Please post in the Bulletin Board.  
date of monitoring.*