



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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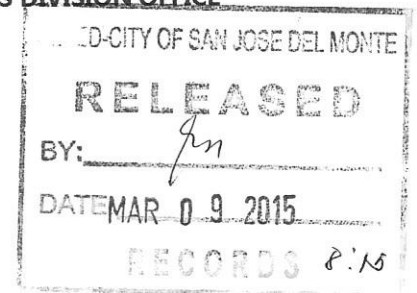
March 06, 2015

DIVISION MEMORANDUM

No. 46 s. 2015

SCHEDULE OF OPEN RANKING FOR ATTORNEY III FOR THE SCHOOLS DIVISION OFFICE

To: All Education Program Supervisors
All Secondary School Principals/OICs
All Elementary School Principals/OICs
All District Supervisors
All Non-Teaching Personnel
All Others Concerned



1. Per DepEd Order No. 66 s. 2007- "**Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions**", this City Schools Division will conduct an open ranking for Attorney III position on Wednesday, March 25, 2015, 2:00 p.m. at the Schools Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Candidates must be a graduate of Bachelor of Laws, completed four (4) hours of relevant training and with one (1) years relevant experience.
3. Interested applicants are required to submit a photocopy of the following documents on Monday, March 23, 2015 for pre-evaluation and original copy on the day of the open ranking:
 - i. Application Letter
 - j. Updated Personal Data Sheet
 - k. Approved appointment of the incumbent
 - l. Transcript of Records (Masteral/Doctoral)
 - m. Performance Rating for the last three (3) rating periods
 - n. Proofs of Accomplishments per DepEd Order No. 66 s. 2007
 - o. Certificate of Seminars/Training attended
 - p. Service Record / Certificate of Employment
4. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL
Schools Division Superintendent

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Collaborating with our Leaders, Caring for our Learner

