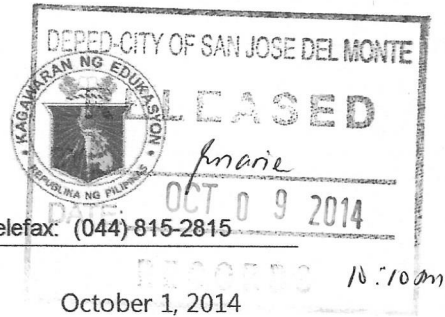




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte

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October 1, 2014


**DIVISION MEMORANDUM**

No. 175 s. 2014

**SCHEDULE OF OPEN RANKING FOR ELEMENTARY SCHOOL PRINCIPAL II**

To: All Education Program Supervisors/Coordinators  
All District Supervisors  
All Elementary School Principals/Head Teachers

1. Per DepEd Order No. 42 S. 2007 – ***"The Revised Guidelines on Selection, Promotion and Designation of School Heads"***, the City Schools Division will conduct an open ranking for Elementary School Principal II on October 14, 2014 (Tuesday), 9:00 a.m. at the Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Candidates must have at least one (1) year as Elementary School Principal I with Bachelor's Degree in Elementary Education and 8 hours of relevant training.
3. In addition, candidates must submit a photocopy of the following documents on or before October 10, 2014 (Friday) for pre-evaluation and must bring the original copies of such on the day of the open ranking:
  - a.) Appointment papers
  - b.) Transcript of Records (College and Masteral Degree or Doctoral degree, if any)
  - c.) Accomplishments/ Achievements
  - d.) Performance Rating for the last three (3) rating period
  - e.) Certificate of Seminars/Training attended (Regional or National)
4. All documents must be arranged and labeled according to criteria/guidelines, DepEd Order No. 42 s. 2007.
5. Immediate and wide dissemination of this memorandum to all concerned is desired.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent

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*"Collaborating with our Leaders, Caring for our Learners"*

