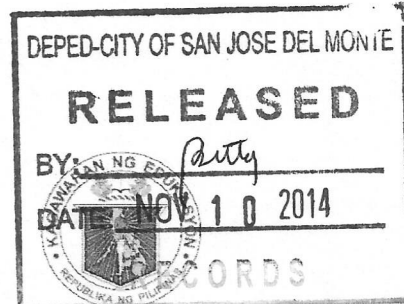




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte

website: www.depedcsjdm.webs.com / e-mail: deped\_csjdm@yahoo.com / telefax: (044) 815-28150



October 14, 2014

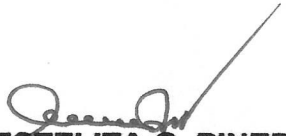
**DIVISION MEMORANDUM**

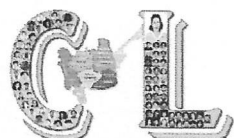
No. 209 s. 2014

To : Education Program Supervisors  
Public School District Supervisors  
Public Elementary & Secondary School Heads/OICs

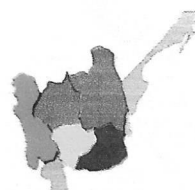
**THREE-TIERED DIVISION SEMINAR-WORKSHOP ON ACTION RESEARCH**

1. This is to announce the dates of the **Three-Tiered Division Seminar-Workshop on Action Research** as follows:
  - a. November 24, 25 & 28, 2014
  - b. December 1, 3, 5, 8, 10, 12, & 19, 2014
2. Participants to that activity are the following according to priority:
  - a. School Heads
  - b. Head Teachers
  - c. Master Teachers
  - d. Subject/Program Coordinators/Unit Heads
  - e. Teachers
3. Elementary school heads are advised to submit the names of their participants to their respective district supervisors based on their slots allocation.
4. Secondary school heads are advised to coordinate with Mrs. Corazon P. Loja, EPS I, for the list of their participants based on the slots allocated for their schools.
5. Expenses relative to the food of the participants, honoraria of the speaker and others shall be charged to the Research and Development Fund of the SEF subject to the usual accounting and auditing rules and regulations.
6. Participants who will be scheduled on Saturdays shall be given corresponding service credits.
7. Attached is the matrix of activities for the guidance of all concerned.
8. Immediate and wide dissemination of this memorandum is desired.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent



*"Collaborating with our Leaders, Caring for our Learners"*





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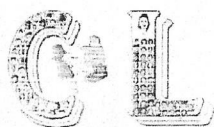


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### MATRIX OF ACTIVITIES

	Tier 1 (Elementary Teachers)			Tier 2 (High School Teachers & Elementary Teachers)			Tier 3 (School Head, Head Teachers, High School Master Teachers)		
	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3	Day 1	Day 2	Day 3
Date of Seminar-Workshop	November 22	December 1	December 8	November 26	December 3	December 10	November 28	December 5	December 12
No. Of Participants	150	50	50	150	50	50	150	50	50
Expected Output	Title of Action Research & Significance of Study	Introduction & Methodology	Action Research Proposal	Title of Action Research & Significance of Study	Introduction & Methodology	Action Research Proposal	Title of Action Research & Significance of Study	Introduction & Methodology	Action Research Proposal
Culminating Activity	1 <sup>st</sup> Division Research Congress								

\*From each tier, only fifty (50) participants will be selected to attend lectures & workshops and have consultation with Dr. Jose Q. Pedrojita of UP Diliman in Day 2 & 3 based on their outputs in Day 1.



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