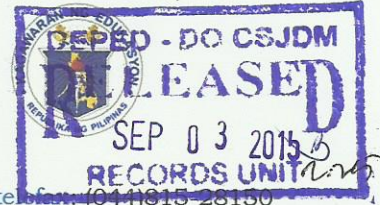




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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September 2, 2015


DIVISION MEMORANDUM

No. 158 s. 2015

TRAINING -WORKSHOP FOR DRAFTING TECHNOLOGY TEACHERS

To: Public Schools District Supervisors
Public Secondary School Heads

1. In line with the implementation of the K to 12 Basic Education Program, this office will conduct a Training-Workshop for Drafting Technology Teachers on September 14-18, 2015 from 8:00 am to 5:00 pm at the San Jose del Monte National Trade School.
2. The training-workshop aims to equip Drafting Technology teachers with competencies on Architectural Concepts and Practical CAD Techniques for Technical Drafting in preparation for NC II TESDA assessment.
3. The participants are Drafting Technology teachers in the public secondary schools. Names of participants should be submitted to the Division Office not later than Sept 4, 2015.
4. Each participant shall bring the following:
 - 4.1. Laptop
 - 4.2. Drawing papers (at least 10 pcs.)
 - 4.3. Pencil, eraser, and sharpener
 - 4.4. T-square
 - 4.5. Triangle
 - 4.6. Metric scale
5. Training cost which covers foods shall be charged to Special Education Funds (SEF).
6. Enclosed is the training matrix for reference.
7. Immediate and wide dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent *tb*

MENTORING DRAFTING TECHNOLOGY TEACHERS
Architectural Concepts and Practical CAD Techniques for Technical Drafting NCII

TRAINING – WORKSHOP MATRIX
 SEPTEMBER 14 to 18, 2015

TIME	DAY 1 (SEPT 14, 2015)	DAY 2 (SEPT 15, 2015)	DAY 3 (SEPT 16, 2015)	DAY 4 (SEPT 17, 2015)	DAY 5 (SEPT 18, 2015)
7:00-8:00 AM	REGISTRATION and OPENING PROGRAM	REGISTRATION	REGISTRATION	REGISTRATION	REGISTRATION
8:00-12:00 NN	<i>Topic: Architectural Design Concepts</i> MARIA FATIMA E. VALDEZ BS Architecture Graduate Teacher SJDMNHS NCII Holder	<i>Topic: Reviewing the Basics of CAD Program</i> SAMUEL P. BERNARDINO BSIE-Drafting / MAT-Drafting Master Teacher I SJDMNTS NCII Holder	<i>Topic: CAD Drawing and Modifying Commands</i> SUNNY B. OJEDA, RMP BSIE-Drafting / MEd-Educl Mgt Teacher SJDMNTS NCII, TM1 & NTTC Holder	<i>Topic: Creating Customized Templates in CAD, Layering System, and Pen Assignment</i> SUNNY B. OJEDA, RMP	<i>Topic: CAD Practical Tricks 2 and TIPS for NC II Examination</i> ROSEILE DIMAGIBA Drafting Technology Teacher SJDMNHS TESDA Accredited TD Assessor NCII, TM1 & NTTC Holder
L U N C H B R E A K					
1:00-5:00 PM	<i>Topic: Drafting Floor Plans and Detailed Drawings</i> MARIA FATIMA E. VALDEZ	<i>Topic: Command Shortcuts and Tricks in CAD</i> SAMUEL P. BERNARDINO	<i>Topic: Notations and Dimensioning Techniques</i> SUNNY B. OJEDA, RMP	<i>Topic: CAD Practical Tricks 1 in Drafting Floor Plans, Scaling in Paper Space and Printing</i> SUNNY B. OJEDA, RMP	<i>Topic: Evaluation (CAD Floor Plan Making Activity)</i> ROSEILE DIMAGIBA
Technical Facilitators: LYNER D. DAYRIT & ROSALIE D. SANTOS Committee Chairmen: LUNINGNING C. ARELLANO, FLORABEL L. CRUZ, RICARDO P. GUANZON, SAMUEL P. BERNARDINO, & CRISANTO S. CAPILI Over-All Chairman: SUNNY B. OJEDA Co-Chairman: SAMUEL P. BERNARDINO					CLOSING PROGRAM

Recommending approval:

RMC
RUBY M. CAGADAS
 ES I – TLE / EPP

Approved by:

GHP
GERMELINA H. PASCUAL
 Schools Division Superintendent