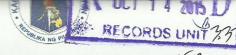




DIVISION OF CITY SCHOOLS

City of San Jose del Monte



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October 13, 2015

DIVISION MEMORANDUM

No. 201 s. 2015

SCHEDULE OF OPEN RANKING FOR ATTORNEY III AND PUBLIC SCHOOLS DISTRICT SUPERVISOR

To: Division Chiefs

Education Program Supervisors Public Schools District Supervisors Elementary and Secondary School Heads All Others Concerned

- 1. This City Schools Division will conduct an open ranking for Attorney III and seven (7) Public Schools District Supervisor positions on November 3, 2015, Tuesday, 9:00 a.m. at the Division Office Conference Hall, Poblacion, City of San Jose del Monte, Bulacan using DepEd Order No. 66 s. 2007- "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions".
- 2. Qualification Standards are as follows:

POSITION	SALARY GRADE	QUALIFICATION STANDARDS
Attorney III	21	Education: Bachelor of Laws Experience: One (1) year relevant experience Training: Four (4) hours relevant training Eligibility: RA 1080 (Bar)
Public Schools District Supervisor	22	Education: Masters Degree in Education or its equivalent Experience: Two (2) years as Elementary School Principal III or Four (4) years as Elementary School Principal II Training: Sixteen (16) hours of relevant training

- 3. Interested applicants must submit a photocopy of the following documents arranged consecutively on or before October 29, 2015, Thursday for pre-evaluation and original copy on the day of the open ranking, to wit:
 - a. Application Letter
 - b. Performance Rating for the last three (3) rating periods
 - c. Approved appointment of the incumbent
 - d. Service Record / Designation
 - e. Proofs of Outstanding Accomplishments as per section C. of DepEd Order No. 66 s. 2007
 - f. Transcript of Records (Masteral or Doctoral Degree)
 - g. Certificate of Seminars/Training attended
 - h. Updated Personal Data Sheet
 - i. Sworn Statement that all documents submitted and presented are true and correct
- 4. Immediate and wide dissemination of this memorandum is desired.

GERMÉLINA H. PASCUAL, CESO V Schools Division Superintendent



