



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



website: www.depedcsjdm.webs.com / e-mail: deped_csjdm@yahoo.com / telefax: (044) 815-28150

November 10, 2015

Division Memorandum
No. 226 s. 2015



**ORIENTATION ON SENIOR HIGH SCHOOL REGISTRATION AND ONLINE ENCODING
OF LEARNERS IN THE LIS FOR PUBLIC AND PRIVATE SCHOOLS**

To: PSDS, EPSs in Charge on Senior High School
Public & Private Elem. & Sec. School Heads
School LIS/ICT Coordinators

1. Pursuant to DepED Order No. 51, s. 2015, all Grade 10 students in School Year 2015-2016 shall submit to their respective class advisers their choice of school/s and program/ using the revised SHS Preference Slip. The accomplished student's Preference Slip shall be the basis of the class adviser for encoding of the SHS registrants in the Learners Information System (LIS).
2. To facilitate all schools in accomplishing this online registration, this Schools Division will conduct an **Orientation on SHS Online Encoding of Learners for Public and Private Secondary Schools** by **cluster** (see Enclosure 1) to be held at DepED Library Hub, on the following dates:

Monday, November 16, 2015

7:00 a.m. to 12:00 noon - Cluster 1

1:00 p.m. to 6:00 p.m. - Cluster 2

Wednesday, November 18, 2015

7:00 a.m. to 12:00 noon - Cluster 3

1:00 p.m. to 6:00 p.m. - Cluster 4

Thursday, November 19, 2015

7:00 a.m. to 12:00 noon - Cluster 5

1:00 p.m. to 6:00 p.m. - Cluster 6

3. Participants to this activity shall be the school head/administrator and ICT/LIS coordinator. They shall bring with them the following:
 - 1) Laptop;
 - 2) Wifi with internet connection;
 - 3) Extension socket;
 - 4) Students' SHS Preference Slip (Grade 10); and
 - 5) SHS Registration Forms (for Non-LIS students)
4. Snacks of participants shall be provided by this Schools Division chargeable against LIS/EBEIS Fund.
5. Since the conduct of this orientation coincides with other DepED activities, it is advised that necessary adjustments be made to ensure accurate, up to date and comprehensive data of learners in the LIS that serves as basis for planning, budgeting and decision making.
6. Usual cooperation of all concerned is earnestly enjoined.

JHPascual
GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



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Enclosure 1 (List of schools per cluster)

Cluster 1: (Monday, November 16, 2015, 7:00 am to 12:00 noon)

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|------------------------------|----------------------------------|
| 1. Academia Learning Center | 7. Colegio de San Jose del Monte |
| 2. Alan Holganza Mem. School | 8. Mater El-Roi School |
| 3. Sarmiento Homes Academy | 9. Academia de San Lorenzo |
| 4. Agape Christian School | 10. Ateneo Casa Famiglia |
| 5. Benedictian School | 11. Berlyn Academy |
| 6. BF St. Mary's School | 12. Brighton School |

Cluster 2: (Monday, November 16, 2015, 1:00 pm to 6:00 pm.)

- | | |
|----------------------------------|------------------------------------|
| 1. Bulacan Standard Academy | 7. Calvary Christian Academy |
| 2. Christ Achievers Montessori | 8. Christian Ecclesiastical School |
| 3. Clairemont Academy | 9. Colegio de San Gabriel Arcangel |
| 4. College of St. Adela | 10. College of St. Anthony |
| 5. Community of Learners Academy | 11. Darwin International School |
| 6. Ebenezer Christian Academy | 12. Emmanuel Christian Academy |

Cluster 3: (Wednesday, November 18, 2015, 7:00 am to 12:00 noon)

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|------------------------------------|-------------------------------------|
| 1. First City Providential College | 7. First Progressive Academy |
| 2. Genesis Christian Academy | 8. Golden Valley College |
| 3. Great Abraham's Academy | 9. Immaculate Heart of Mary School |
| 4. Jarmmeth Academy | 10. Jesus the Greatest Name College |
| 5. Joyful Angels Academy | 11. La Concepcion College |
| 6. Liceo de Daniel School | 12. Living Image Academy |

Cluster 4: (Wednesday, November 18, 2015, 1:00 pm to 6:00 pm)

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|--|--------------------------------------|
| 1. Lord Jesus Blessed Academy | 7. Lord's Grace Integrated School |
| 2. Montville Centro Escolar of Bulacan | 8. Olive Grove School |
| 3. Our Lady of Lourdes Academy | 9. Paulette College |
| 4. Queen Mary's Academy of San Jose | 10. RVS Achievers Academy |
| 5. Saint Francis de Assisi School | 11. Saint Joseph Academy of Bulacan |
| 6. San Jose Academy of Bulacan | 12. School of our Lady of La Salette |

Cluster 5: (Thursday, November 19, 2015, 8:00 am to 12:00 noon)

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|--------------------------------------|----------------------------------|
| 1. Shepherd Christian Academy | 7. Siena College of San Jose |
| 2. SJDM Cornerstone College | 8. Spirit of Joy School |
| 3. St. Margaret School | 9. St. Mary D' Queen College |
| 4. St. Mary's Goretti School | 10. Sto. Nino Educ'l Academy |
| 5. Stallion Homes Learning Academy | 11. Village Montessori School |
| 6. Sto. Rosario Sapang Palay College | 12. Yverdon de Pestallozi School |

Cluster 6: (Thursday, November 19, 2015, 1:00 pm to 6:00 pm)

All public secondary schools except CSJDM National Science HS