



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



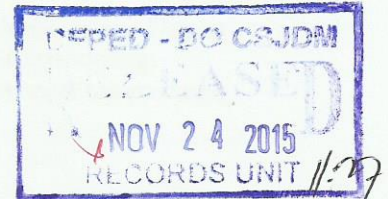
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November 23, 2015

DIVISION MEMORANDUM

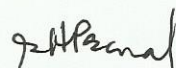
No. 237 s. 2015

2015 NATIONAL TREE PLANTING ACTIVITY



To: Public Schools District Supervisors
Public and Private Elementary/ Secondary School Heads
All Other Concerned

1. In accordance with the DepEd Memorandum no. 140, s. 2015, this Office in partnership with De La Salle University (DLSU) through the *One Million Trees and Beyond (OMTB)* project, and in cooperation with the Department of Environment and Natural Resources (DENR), supports the government initiative in the Tree Planting Activity with the theme "*Tayo Para sa Edukasyon, Tayo para sa Kalikasan* , to mitigate climate change and global warming.
2. The tree planting activity will be held on November 27, 2015 to culminate the *National Environmental Awareness Month* , which is celebrated every November pursuant to Republic Act No. 9152 entitled *National Awareness and Education Act of 2008*, and in support of the Executive Order (EO) No. 26, s. 2011 entitled *Declaring Interdepartmental Convergence Initiative for National Greening Program*.
3. The participants to this activity are the School Heads, Grades 5-10 learners, teachers, including ALS mobile teachers, and non-teaching personnel in all public elementary and secondary schools, and officials from the schools Division Office. It is emphasized that a parental consent shall be secured by each learner before joining the activity. Employees who are not physically fit are exempted from the said activity.
4. Likewise, all school coordinators of the National Greening Program (NGP) are enjoined to coordinate with the Provincial/City/Municipal Environment and Natural resources Officers for the provision of seedlings/saplings and identification of planting sites. Attached is a copy of the guidelines on the conduct of the National Tree Planting Activity for the information and guidance of all concerned.
5. Expenses to be incurred relative to the conduct of this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. The accomplishment reports with pictorials shall be submitted to the Health and Nutrition Center, Department of Education (DepEd) Central Office, 4th Floor Dorm E, DepEd Complex, Meralco Avenue, Pasig City or through email hnc_oad13@yahoo.com.ph following the enclosed template.
7. Immediate and wide dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

GUIDELINES ON THE NATIONAL TREE PLANTING ACTIVITY

1. Who will be involved?

- Participants in this activity are Grades 5-10 learners, teachers (including ALS mobile teachers), non-teaching personnel and officials at the central, regional and division offices. It is emphasized that a parental consent shall be secured by each student before joining the activity.

2. Where will planting materials be sourced from?

- Schools/offices may coordinate with the Provincial/City/Municipal Environment and Natural Resources Officers (PENRO/CENRO/MENRO) for the provisions of seedlings/saplings
- Seedlings/saplings sourced out from P/C/MENROs may be augmented by seedlings produced from the school nurseries.

3. Where will the trees be planted?

- Tree planting shall be done preferably in school sites and urban parks to ensure 100% survival rate. The school may coordinate with PENRO/CENRO/MENRO for recommended planting areas that are safe and secured.
- Schools with no available spaces, e.g. NCR, may donate the seedlings/saplings produced in their schools to nearby regions/divisions.
- Schools located in coastal areas may opt to plant mangrove trees.

4. How many trees should each participant plant?

- Each participant may plant at least 3 trees depending on the availability of planting materials.

5. When and where will accomplishment reports be submitted?

- Schools and division offices are expected to submit a report using the attached form (NGP-TP Form1) prescribed by the DENR for all government tree planting activities. Accomplishment reports shall be submitted to the Health and Nutrition Center, 4/F Dorm E, DepEd Complex, Pasig City on or before November 30, 2015 through email at hncoad13@yahoo.com.ph.

6. Are there funds provided for the activity?

- Expenses that may be incurred relative to the activity shall be charged from local funds subject to the accounting and auditing rules and regulations.

7. How sure are we that the children will be safe?

- In cases where the planting sites are outside the school compound or in the community, marshalls should be assigned to guide the students during the activity.
- It is also encouraged that a First Aid Team be organized to provide medical aid during emergencies. Students are advised to bring insect repellants.

LCW

