



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region III  
**DIVISION OF CITY SCHOOLS**  
 City of San Jose del Monte



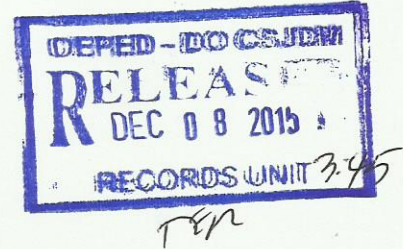
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December 07, 2015

**DIVISION MEMORANDUM**

No. 244 s. 2015

To: All SDO Personnel  
 Elementary and Secondary School Heads  
 All Others Concerned




**2015 TEACHERS' WELFARE PROGRAM**

1. This is to announce the conduct of **Teachers' Welfare Program** on Monday, December 21, 2015 from 8:00AM – 5:00PM at Siena College of San Jose
2. This activity aims to bring to the forefront of the division agenda the benefits for teachers in order to increase their motivation in fulfilling duties and responsibilities.
3. Participants to this activity are the following:

December 21, 2015 8:00AM – 12:00NN	December 21, 2015 2:00PM – 5:00PM
1. OSDS Personnel	1. CID Personnel
2. SGOD Personnel	2. Secondary School Heads, Teaching and Non-Teaching Personnel
3. Elementary School Heads, Teaching and Non-Teaching Personnel	

4. On or before Tuesday, December 15, 2015, school heads shall submit to SEPS HRDD Neil a list of attendees.
5. All participants are required to wear the Tayo t-shirt.
6. Food of the participants shall be charged to the Special Education Fund (SEF) subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this memorandum is desired.

  
**GERMELINA H. PASCUAL, CESO V**  
 Schools Division Superintendent

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“ Collaborating with our Leaders, Caring for our Learner “

