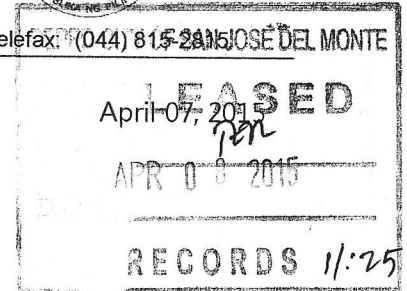




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



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**DIVISION MEMORANDUM**

No. 59 s. 2015

**SCHEDULE OF OPEN RANKING FOR ATTORNEY III FOR THE SCHOOLS DIVISION OFFICE**

To : Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Elementary and Secondary School Principals/OIC's  
Non-Teaching Personnel  
All Others Concerned

1. Per DepEd Order No. 66 s. 2007- "**Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions**", this City Schools Division will conduct an open ranking for Attorney III position on Tuesday, April 28, 2015, 10:00 a.m. at the Schools Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
2. Candidates must be a graduate of Bachelor of Laws with one (1) year relevant experience and four (4) hours of relevant training.
3. Interested applicants are required to submit a photocopy of the following documents on Thursday, April 23, 2015 for pre-evaluation and original copy on the day of the open ranking:
  - a. Application Letter
  - b. Performance Rating for the last three (3) rating periods
  - c. Approved appointment of the incumbent
  - d. Service Record / Designation
  - e. Proofs of Outstanding Accomplishments per section C. of DepEd Order No. 66 s. 2007
  - f. Transcript of Records ( Masteral or Doctoral Degree )
  - g. Certificate of Seminars/Training attended
  - h. Updated Personal Data Sheet
4. Immediate and wide dissemination of this memorandum is desired.

**GERMELINA H. PASCUAL**  
Schools Division Superintendent

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“ Collaborating with our Leaders, Caring for our Learner “

