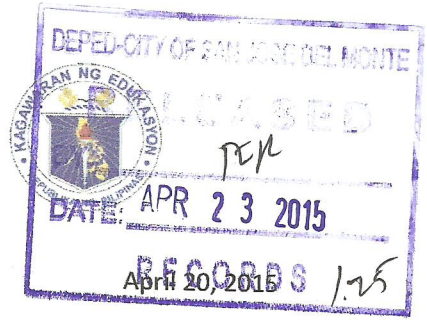




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte
Bulacan



DIVISION MEMORANDUM

No. 68 s. 2015

DIVISION SEMINAR ON PRE-RETIREMENT INNOVATIONS AND OPTIONS FOR RESULTS (PRIOR)

To : All Chief Education Supervisors
All Public Elementary and Secondary School Heads/OIC's
All Division/Unit Heads
All Prospective Retirees
All Other Concerned

1. The City Schools Division, City of San Jose del Monte, in its strong desire to adopt the Pre-retirement Program for Government Officials/ Employees as articulated in Civil Service Commission (CSC) Memorandum Circular (MC) No. 23 s. 1993, will conduct a Division Seminar on Pre-Retirement Innovations and Options for Results (PRIOR) on May 12-14, 2015 at 7:30am at Division Library Hub, City of San Jose del Monte, Bulacan.
2. The objective of this training is to equip the prospective retirees of DepEd-City of San Jose del Monte with additional knowledge to enhance their capabilities in activities that can be useful to them after their services from the government have been terminated and to provide them continuing opportunities for advancement by helping them discover innovations and options that will sustain them physically, psychologically, socially and financially in their retirement time.
3. Participants to this seminar are teaching and non-teaching personnel who plan to retire or are due to retire whether compulsory or optional within the next three (3) years. Enclosed is the list of compulsory retirees. Optional retirees (60 years old and above) need to confirm their attendance not later than May 11, 2015 for the food and certification of attendance.
4. Resource persons shall come from DepEd – City Schools Division, City Health and Legal Offices, Philippine Health Insurance Corporation (PHILHEALTH), PAG-IBIG Fund, Government Service and Insurance System (GSIS), Technical Education and Skills Development Authority (TESDA), Department of Trade and Industry (DTI) and the private sector. Attached is the program of activities.
5. Expenses to be incurred shall be charged against INSET Fund.
6. Immediate and wide dissemination of this information is enjoined.

Reference: CSC MC No. 23 s. 1993
DepEd Order No. 81 s. 1994
DepEd Memorandum No. 36 s. 2010


GERMELINA H. PASCUAL
Schools Division Superintendent

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DIVISION SEMINAR ON PRE-RETIREMENT INNOVATIONS AND OPTIONS FOR RESULTS (PRIOR)

May 12-14, 2015, San Jose del Monte Library Hub

PROGRAM OF ACTIVITIES

Day/Time	Activity/ Topic for Discussion	Brief Description	In-Charge/Resource Speaker
Day 1, May 12, 2015, Tuesday			
7:30am -8:00am	Registration		
8:01am-8:30:00am	Opening Program		
8:31am-10:00am	The Challenge of Retirement	The Need to Prepare The Need to Adjust Community Service	Ms. Gellie G. Joson Retired Deped - HRMO
(Break)			
10:01am-12:00nn	Medical and Physiological Needs of Adults	Health Issues Psychological Issues Medical Tips Proper Nutrition	Dra. Bethzaida D. Banaag City Medical Officer
12:01pm-1:00pm	Lunch Break		
1:01pm-3:00pm	The Philhealth and the Retiree	Philhealth and Retiree Benefits, Processes and Requirements	Ms. Zenaida Dela Vega C.S.I.O, Philhealth
(Break)			
3:01pm-5:00pm	The PAG-IBIG Fund and the Retiree	PAG-IBIG Fund and Retiree Benefits, Processes and Requirements	Ms. Lestina C. Ramos Branch Head, PAG-IBIG Fund Meycauayan
Day 2, May 13, 2015, Wednesday			
7:30am-8:00am	Registration		
8:01am-10:00am	Financial Planning and Management; Investment	Analyze finances and project financial needs in retirement Review investment essentials and investment options Review asset allocation models How to find the right investment mix	Ms. Kristine Joy P. Daluz Accountant II DepEd - CSJDM
(Working Break)			
10:01am-12:00am	Estate Planning and Legal Affairs	Highlights the importance of having one's legal affairs in order and preserving family wealth	Atty. Anel Martin S. Antero City Legal Officer
12:01pm-1:00pm	Lunch Break		

1:01pm-3:00pm	The GSIS and the Retiree	GSIS Retirement Options GSIS Retirement Procedures, Requirements and Benefits	Ms. Maria Carmencita M. Ong Branch Head, GSIS
(Working Break)			
3:01pm-5:00pm	Other Retirement Benefit	How to start and manage a business Problems that may be encountered and possible solution	Dir. Zorina D. Aldana Provincial Director, DTI
Day 3, May 14, 2015, Thursday			
7:30am-8:00am	Registration		
8:01am-9:00am	Other Retirement Benefit	Terminal Leave Computation of Retirement Benefit (RA 1616)	Ms. Ma. Jima T. Cadiz DepEd - CSJDM
(Working Break)			
9:01am-12:00am	Examples of Small/Medium Scale Business/Industries	Practicum - Perfume Making, Soap Making, Hand Sanitizer Making, Candle Making and Accessories	TESDA
12:01pm-1:00pm	Lunch Break		
1:00pm-4:00pm	Examples of Small/Medium Scale Business/Industries	Practicum - Perfume Making, Soap Making, Hand Sanitizer Making, Candle Making and Accessories	TESDA
(Working Break)			
4:01pm-5:00pm	Closing Program		

Prepared by:


MA. JIMA T. CADIZ
 Administrative Officer V

Approved by:

GERMELINA H. PASCUAL
 Schools Division Superintendent

LIST OF PARTICIPANTS FOR THE PRE-RETIREMENT INNOVATIONS AND OPTIONS FOR RESULTS (PRIOR)

SCHOOL	NAME			BIRTHDATE
Sta. Cruz (BBD) Elementary School	Aculana	Maselinda	Ang	01/06/1953
Sapang Palay Proper Elementary School	Agapito	Mercy	Baretto	01/05/1953
Kakawate High School	Alcala	Elena	Vito	04/07/1953
Bagong Buhay G Elementary School	Alili	Carolina	Venturillo	08/04/1953
Sto. Cristo National High School	Bartolome	Teresita	Abello	10/25/1953
Bagong Buhay A Elementary School	Baswel	Eppie	Meris	09/09/1955
San Jose del Monte National High School	Cruz	Teresita	Santos	04/14/1955
Sapang Palay National High School	Cruz	Eduardo	Vizconde	10/13/1951
Sapang Palay National High School	Cruz	Mercedita	de Guzman	11/24/1955
Sapang Palay National High School	De Castro	Josefina	Hermogenes	08/27/1952
Sapang Palay National High School	De Vera	Estela	Sagala	01/10/1952
San Jose del Monte National Trade School	Deligero	Lilia	Destajo	10/27/1954
San Rafael (BBH) Elementary School	Delos Santos	Alicia	Castro	06/19/1951
San Jose del Monte National Trade School	Deyto	Perfecto	Raquid	03/06/1952
Kakawate Elementary School	Doncillo	Antonio	Domasian	09/08/1955
Sapang Palay National High School	Feliciano	Ambrocio	Elfa	01/07/1951
Sapang Palay National High School	Fontanilla	Danilo	Mamuyac	10/10/1951
San Jose del Monte National High School	Francisco	Paciencia	Evangelista	05/01/1954
San Jose del Monte National Trade School	Francisco	Ma. Teresa	Collantes	07/15/1954
Sapang Palay National High School	Francisco	Norma	Sarmiento	12/28/1952
Sto. Cristo Elementary School	Gabriel	Estelita	Cruz	05/17/1953
Sapang Palay Proper Elementary School	Gadut	Loida	Nolasco	03/31/1955
Sapang Palay National High School	Galeza	Virginia	Feliciano	10/20/1955
San Jose del Monte National High School	Garcia	Belen	Policarpio	01/23/1953
Paradise Farms National High School	Gatchalian	Conchita	Mamate	07/13/1951
Sapang Palay National High School	Gonzales	Macaria	Dizon	03/02/1955
Sapang Palay National High School	Gorospe	Dolores	Luzura	04/09/1954
Gaya-Gaya Elementary School	Herrera	Dionisia	De Mesa	04/08/1954
Muzon High School	Herrera	Purita	Jimenez	03/11/1955
San Jose del Monte National Trade School	Herrera	Lorenza	Punzal	09/05/1950
Minuyan Elementary School	Iguban	Virgijta	Morales	06/09/1951
Dulong Bayan Elementary School	Lavilla	Ramon	Quiminales	08/14/1953
San Martin (BBC) Elementary School	Lim	Angelina	Fernandez	11/08/1955
Sapang Palay National High School	Liwanag	Josephine	Montano	04/13/1955
San Roque Elementary School	Maguad	Caridad	Fillon	02/02/1952
San Jose del Monte National Trade School	Mazon	Conсорcia	Dela cruz	06/09/1951
Sapang Palay National High School	Mendoza	Placido Jr.	Dela Cruz	03/15/1955
Paradise Farms National High School	Montes	Imelda	Bedaña	01/19/1955
Sapang Palay National High School	Naigan	Evangeline	Juelar	11/15/1953
Sapang Palay National High School	Placido	Bibiano	Gaviola	09/18/1953
Bagong Buhay B Elementary School	Quitonio	Nora	Ty	02/27/1955
Sapang Palay National High School	Ringor	Virginia	Abela	12/05/1951
Bagong Buhay F Elementary School	Ruiz	Evylen	Gerones	05/20/1953
San Jose del Monte National Trade School	Sabado	Cresencia	Baltazar	05/05/1951
Sapang Palay National High School	Samonte	Juliana	Adriano	11/01/1955
Benito Nieto Elementary School	Sayoto	Susan	Robes	08/26/1955
Minuyan Elementary School	Serrano	Teresa	Macalinao	05/22/1955
Bagong Buhay F Elementary School	Sornoza	Erlinda	Malaga	08/08/1954
Sapang Palay National High School	Torres	Leticia	Nicolas	11/26/1951
Lawang Pare (BBI) Elementary School	Ulnagan	Evangeline	Manalaotao	10/22/1951
San Rafael (BBH) Elementary School	Umandap	Angeles	Olea	08/02/1954
Sapang Palay National High School	Yuncion	Leonardo	Cubero	08/14/1954