



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte

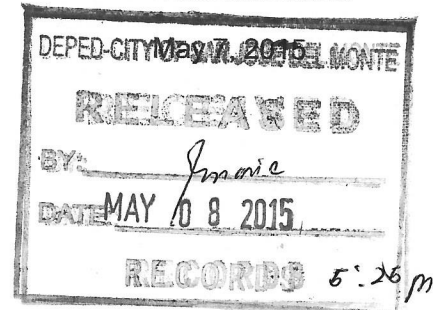


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**DIVISION MEMORANDUM**


No. 77 s. 2015

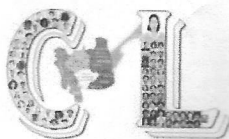
To : District Supervisors  
Elementary School Heads  
Secondary School Heads



**TRAINING OF K TO 12 SPEAKERS' BUREAU & PLANNING FOR MASSIVE INFORMATION  
DISSEMINATION ON THE K TO 12 PROGRAM**

1. This Office announces the conduct of the training of K to 12 Speakers' Bureau and Planning for Massive Information Dissemination on the K to 12 Program on May 24-26, 2015 in Batis Aramin Resort and Hotel, Tayabas Road, Lucban, Quezon.
2. The objectives of this activity are to:
  - a. Increase the knowledge and understanding of the participants of the K to 12 Program;
  - b. Equip them with the skills to be able to effectively communicate the program to various stakeholders; and
  - c. Plan for the massive information dissemination of the K to 12 Program in the division
3. Participants to this are the following:
  - a. School Information Officers (SIOs)
  - b. Senior High School Coordinators
  - c. District Supervisors
  - d. K to 12 Communication Media Production Team
  - e. Select Division Office Personnel
4. A meeting of all the SIOs (Elementary Level only) will be held on May 11, 2015 (9:00 A.M.) at the Division Library Hub to inform them of the matrix of the training and at the same time to orient them on their duties and responsibilities as members of the K to 12 Speakers' Bureau.
5. Expenses relative to this activity shall be charged to SEF subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.

  
**GERMELINA H. PASCUAL**  
Schools Division Superintendent



*Commitment-Driven Performance by our Leaders*  
*Character-Based Instruction for our Learners*

