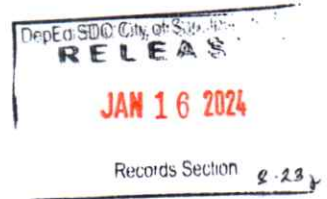




Republic of the Philippines  
**Department of Education**  
REGION III

**SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE**



January 11, 2024

**SCHOOLS DIVISION MEMORANDUM**

No. 017, s. 2024

**DEVELOPMENT / ENHANCEMENT OF SDO SAN JOSE DEL MONTE  
PUBLIC SERVICE CONTINUITY PLAN**

To: Assistant Schools Division Superintendent  
Division Chiefs  
SDO Personnel  
All Others Concerned

1. This is to announce the conduct of the Development and Enhancement of Public Service Continuity Plan on January 17-19, 2024 at KLIR Water Park and Resort, Guiguinto, Bulacan.
2. Attachment no. 1 is the list of Participants for the said event.
3. The activity aims to review and update the existing Public Service Continuity Plan of SDO and to provide plan of action per functional divisions during public emergency to ensure continuous service of the agency.
4. This Memorandum serves as the travel authority of the participants and the technical working group
5. Immediate dissemination of this Memorandum to all concerned is enjoined.

**ERICSON S. SABACAN EdD, CESO V**  
Schools Division Superintendent *ca*

Encl: As stated  
Reference: As stated  
To be included in the Perpetual Index  
under the following subjects

PERSONNEL DEVELOPMENT  
SDO PSCP  
ENSURING SERVICE CONTINUITY

sgod/mtc/DRRMS\_PSCP  
030/ January 11, 2024

**“MATATAG: Bansang Makabata, Batang Makabansa”**



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NO.	NAME			POSITION	STATION / SCHOOL
1	Joseph	P.	Batingan	TIII	PFNHS
2	Kim	C.	Baylon	TI	Sto. Cristo NHS
3	Teresita	S.	Padilla	PSDS	CID
4	Darlan	R.	Grageda Jr.	PSDS	CID
5	Lourdes	R.	Robes	PSDS	CID
6	Ma. Socorro	B.	Lindo	PSDS	CID
7	Lydia	T.	Velunta	PSDS	CID
8	Annalyn	L.	German	PSDS	CID
9	Rebecca	T.	Talde	PSDS	CID
10	Maria Cristina	H.	Nogoy	EPS I	CID
11	Mary Ann	M.	Neira	PSDS	CID
12	Mary Ann	L.	Soriano	MO III	SGOD
13	Manuel	P.	Dela Cuz	SEPS-HRDD	SGOD
14	Noel	B.	Burce	EPS II - HRDD	SGOD
15	Merlita	D.	Ynciong	SEPS - SMN	SGOD
16	Conrado	O.	Abraham	EPS II - SMN	SGOD
17	Manuel	T.	Caliboso	PDO II - DRRM	SGOD
18	Jennifer	F.	Fuentes	Dentist	SGOD
19	Alma Lynn	M.	Santos	Dentist	SGOD
20	Froilan	B.	Ignacio	TI	Graceville NHS
21	Emel	J.	Lincuna	TII	BBH ES
22	Romeo	A.	Mariano	TI	Towerville HS
23	Ethel Joan	Santos'	Famoria	Arch.	SGOD
24	Bernadette	B.	Rosaroso	EPSI	SGOD
25	John Mark		Manguisi	AAVI	Supply
26	Susie		Emeterio	AAII	Personnel
27	Rowena	B.	Perez	Payroll	OSDS
28	Arthur	F.	Francisco	ITO	OSDS
29	Rosemhel		Bautista	AOIV	Property/Supplies
30	Benedict John	C.	Aure	Atty III	Legal
31	Yancy	B.	Razon	AA III	Budget
32	Alexandra	DS	Ramos	AAVI	OSDS
33	Carter	L.	Mangahas	AAVI	Admin Serv.
34	Arman		Blancaflor	TII	SPNHS
35	Mariz		Daluz	AAIII	Payroll
36	Justine Trecy	G.	Guinayan	AA	CASH
37	Eluisa	L.	Icang	AAIII	Payroll
38	Ester		Lamban	TI	Gaya-Gaya ES
39	Anna Marie	G.	Abuan	AAVI	CID
40	Justine Grace	I.	San Diergo	AAVI	OSDS
41	Dennis	P.	Garcia	AOIV	Records
42	Jane	H.	Malazarte	TI	ALS - CID

43	Catherine	A.	Flores	AAll	CASH
44	Loreto		Bodjao	DRRM Officer	CDRRMO
45	Gina	T.	Ayson	Department Head	CDRRMO
<b>TECHNICAL WORKING GROUP</b>					
	1.	BERNADETTE B. ROSAROSO		FACILITATOR	
	2.	MERLITA D. YNCIONG		FACILITATOR	
	3.	NOEL B. BURCE		ATTENDACE	
	4.	MANUEL P. DELA CRUZ		QUAME	
	5.	ROBESA R. HILARIO		QUAME	
	6.	MANUEL T. CALIBOSO		FACILITATOR	
	7.	CONRADO O. ABRAHAM		DOCUMENTATION-PAR	
	8.	ISAAC JAY B. SALINAS		DOCUMENTATION	