



Republic of the Philippines  
Department of Education  
REGION III

SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE

November 10, 2023

**SCHOOLS DIVISION MEMORANDUM**

**No. 446**

**s. 2023**


**CAPACITY BUILDING FOR BEGINNING MATHEMATICS TEACHERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Office announces the conduct of the Capacity Building for Beginning Mathematics Teachers on November 24-25 and December 2, 2023, at Sapang Palay National High School.
2. The activity aims to provide a comprehensive foundation and support system for beginning mathematics teachers, ensuring they are equipped with the necessary skills and resources to excel in their roles.
3. Participants in this capacity building include beginning mathematics teachers with three (3) years or less teaching experience, as well as select School Heads and Master Teachers in Mathematics. All participants are required to pre-register on or before November 23, 2023, using the following link: <https://forms.gle/MMVNARqxMVCm2Fp67>.
4. Meals and training expenses shall be charged to the Division Human Resource Training and Development (HRTD) fund subject to the usual accounting and auditing rules and regulations.
5. Teacher-Participants shall receive service credits based on the hours rendered each day, as per DepEd Order No. 53, s. 2003. Non-teaching personnel shall earn Compensatory Overtime Credit (COC) according to the Civil Service Commission and Department of Budget Management Joint Circular No. 2, s. 2004.
6. School Heads, Department Heads, and teacher-participants are enjoined to make prior arrangements to avoid disruptions of classes.
7. Enclosure Nos. 1 and 2 consist of the list of participants and training matrix, respectively.

9. This Schools Division Memorandum also serves as the Travel Authority for all the participants, speakers, and technical working group.

10. Immediate dissemination of this Memorandum is hereby enjoined.

  
**ERICSON S. SABACAN, EdD, CESO V**  
Schools Division Superintendent 

Encl: As stated

Reference: As stated.

To be included in the Perpetual Index  
under the following subjects:

CAPACITY BUILDING  
LEARNING AREA, MATHEMATICS  
TEACHERS

cid/mpcl/capacity\_building\_beginning\_math\_teachers  
013/November 10, 2023



***“MATATAG: Bansang Makabata, Batang Makabansa”***



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**CAPACITY BUILDING FOR BEGINNING MATHEMATICS TEACHERS**

November 24-25 & December 2, 2023

**Resource Speakers and Technical Working Group**

No.	Name	Position	School/Office
1.	Ma. Corazon P. Loja	EPSvr Mathematics	SDO
2.	Geronimo M. Guilalas Jr	Principal II	Towerville NHS
3.	Junarlito P. Rondina	Assistant Principal II	Mulawin NHS
4.	Joycelyn M. Lanozo	Assistant Principal II	San Martin NHS
5.	Alexander C. Ignacio	Master Teacher I	Sapang Palay NHS
6.	Rosalie V. Feliciano	Master Teacher I	Sapang Palay NHS
7.	Maria Victoria Abela	Master Teacher II	Paradise Farms NHS
8.	Erwin J. Cabigao	Master Teacher I	Muzon HS
9.	Jennifer O. Mangao	Master Teacher I	Muzon HS
10	Teresa S. Dela Cruz	Master Teacher I	SJDM NHS
11	Rosita C. Falible	Master Teacher II	Minuyan NHS
12	Jerome Campano	Teacher III/Math Coor	SJDMNTS
13	Diana C. Talucod	Master Teacher I	SJDM Heights ES
14	Edwina Villaflores	Master Teacher I	San Martin (BBC) ES
15	Anna Marie G. Abuan	Admin Aide 6	SDO
16	Noel Burce	EPS-HRD	SDO

**Breakdown of Participants Per School**

No.	School	No. of Participant/s	No.	School	No. of Participants
1	Kakawate ES	1	30	San Martin BBC ES	1
2	Kakawate NHS	1	31	San Rafael BBH ES	2
3	PFCS	1	32	Heroesville ES	1
4	San Isidro ES	1	33	Muzon HS	1
5	San Isidro HS	3	34	SJDM CS	1
6	San Roque ES	1	35	SJDM Heights ES	1
7	Sto Cristo ES	1	36	SJDM Heights HS	2
8	Sto Cristo NHS	1	37	Benito Nieto ES	1
9	Goldenville ES	1	38	Muzon Harmony Hills HS	1
10	Minuyan ES	1	39	Muzon Pabahay ES	2
11	Minuyan NHS	1	40	Partida ES	1
12	Towerville ES	1	41	CSJDMN Science HS	1
13	Towerville HS	1	42	Gaya-Gaya ES	1
14	Bagong Buhay A IS	2	43	Graceville ES	1
15	Bagong Buhay G ES	1	44	Graceville NHS	1
16	BBI (Lawang Pare) ES	1	45	Marangal ES	2
17	Citrus NHS	1	46	Marangal ES Annex	1
18	San Martin HS	1	47	Marangal HS	2
19	Bagong Buhay B IS	7	48	Gumaok ES	1
20	Bagong Buhay E ES	1	49	Paradise Farms NHS	2

21	Bagong Buhay F IS	2	50	Ricafort ES	1
22	Dulong Bayan ES	1	51	San Manuel ES	1
23	San Jose del Monte NTS	1	52	San Manuel HS	2
24	San Martin BBC ES	1	53	Tungkong Mangga ES	2
25	San Rafael BBH ES	1	54	Francisco Homes ES	1
26	San Rafael NHS	1	55	Guijo ES	1
27	Sapang Palay NHS	6	56	Kaypian ES	1
28	Sapang Palay Proper ES	1	57	Kaypian NHS	1
29	Sta. Cruz BBD ES	1	58	Mulawin ES	2