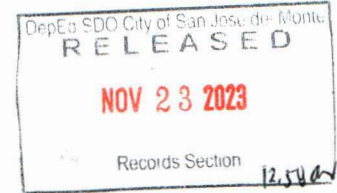




Republic of the Philippines
Department of Education

REGION III
SCHOOLS DIVISION OF CITY SAN JOSE DEL MONTE



November 22, 2023

SCHOOLS DIVISION MEMORANDUM

No. 452, s. 2023

DIVISION ROLL-OUT OF THE ABC+ PROJECT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT)

To: OIC-Assistant School Division Superintendent
Chief Education Supervisors
Public Elementary School Heads
All Others Concerned

1. This Office is announcing the conduct of **DIVISION ROLL-OUT OF THE ABC+ PROJECT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT)** on December 13 - 15, 2023 at the venue to be announced.
2. The activity aims to:
 - a. Capacitate leaders in instructional leadership focused on a more holistic approach integrating literacy leadership, socio-emotional learning and gender equity and social inclusion (GESI) in fostering conditions for a positive learning environment;
 - b. Draft research-based and data-driven project initiatives that will improve learning outcomes of Kindergarten to Grade 3 learners in their respective schools;
 - c. Support and complement the implementation of national programs or initiatives such as, but not limited to National Learning Camp (NLC), National Reading Program (NRP), and National Mathematics Program (NMP); and,
3. Participants to this activity are the Teachers handling Grade 1 – 3 learners.
4. Attached to this Memorandum are the List of Participants and Matrix of the Activity.
5. All expenses pertinent to the conduct of the activity will be defrayed by Schools Division HRTD Fund.
6. In addition, this Memorandum shall also serve as travel authority of the target participants.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.

ERICSON S. SABACAN, EdD, CESO V
Schools Division Superintendent

To be included in the Perpetual Index
under the following subjects:
Human Resource Training and Development

sgod_hrd_mpd_c_IPBT
041/November 22, 2023



“MATATAG: Bansang Makabata, Batang Makabansa”



Address: Eco Park, Brgy. Muzon, City of San Jose Del Monte, Bulacan, 3023

Telephone No. (044) 307-3614

Website: depedcsjdm.weebly.com



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REGION III
SCHOOLS DIVISION OF CITY SAN JOSE DEL MONTE

Enclosure No. 1 to SDM No. 451, s. 2023

LIST OF PARTICIPANTS

No.	NAME	POSITION TITLE	STATION
1	Ericson S. Sabacan, EdD. CESO V	SDS	OSDS
2	Jaime T. Tugade. PhD, CESE'	ASDS	OSDS
3	Marlon P. Daclis	EPS	CID
4	Elizabetjh B. Eligio	EPS	CID
5	Teresita S. Padilla	PSDS	CID
6	Rolando T. Sotelo	Chief ES	CID
7	Manuel P. Dela Cruz	SEPS, HRD	SGOD
8	Noel B. Burce	EPS II, HRD	SGOD
9	Donn Uriel D. Buenaventura	SEPS, P & R	SGOD
10	Robesa R. Hilario	SEPS, SMME	SGOD
11	Emilio Bernardo, Jr.	Admin. Aide I	OSDS
12	Rowena H. Maquirang	Master Teacher 1	Bagong Buhay A Integrated School
13	Cyril Vince T. Camua	Teacher I	Bagong Buhay A Integrated School
14	Marrisa D. De Leon	Master Teacher I	Bagong Buhay B Integrated School
15	Cristina M. Punsalang	Master Teacher II	Bagong Buhay B Integrated School
16	Emelita d. Robles	Master Teacher I	Bagong Buhay E Elementary School
17	Arlene G. Casaclang	Teacher III	Bagong Buhay E Elementary School
18	Flerida P. Orian	Master Teacher I	Bagong Buhay F Integrated School
19	Judith P. Velaro	Master Teacher I	Bagong Buhay F Integrated School

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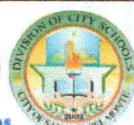
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REGION III

SCHOOLS DIVISION OF CITY SAN JOSE DEL MONTE

No.	NAME	POSITION TITLE	STATION
20	Maria Chona B. Sequina	Master Teacher	Bagong Buhay G Elementary School
21	Aimee Ellen E. Arao	Teacher III	Bagong Buhay G Elementary School
22	Nanette P. Mateo	Master Teacher I	Benito Nieto Elementary School
23	Annaliza M. Advincula	Master Teacher I	Benito Nieto Elementary School
24	Karen N. Badillo	Teacher I	Daniel A. Avena Elementary School
25	Julie P. Macararg	Teacher I	Daniel A. Avena Elementary School
26	Erlinda A. Grageda	Master Teacher II	Francisco Homes Elementary School
27	Adison S. Salvador	Teacher III	Francisco Homes Elementary School
28	Jovy B. Zuñiga	Master Teacher I	Gaya-Gaya Elementary School
29	Dianne B. Mamaril	Teacher III	Gaya-Gaya Elementary School
30	Mary Rose Saflor	Teacher I	Goldenville Elementary School
31	Victoria O. Badillo	Master Teacher I	Goldenville Elementary School
32	Evangelina A. Galvez	Principal I	Graceville Elementary School
33	Rochelle J. Esguerra	Master Teacher I	Graceville Elementary School
34	Marissa C. Navarro	Teacher III	Graceville Elementary School
35	Digna E. Teope	Master Teacher I	Guijo Elementary School
36	Wilvy Jane S. Yonque	Teacher III	Guijo Elementary School
37	Arlene L. Sotelo	Master Teacher I	Gumaok Elementary School
38	Marilou R. Laurencio	Teacher 1	Gumaok Elementary School
39	Syche S. Tabuzo	Master Teacher II	Heroesville Elementary School

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SCHOOLS DIVISION OF CITY SAN JOSE DEL MONTE

No.	NAME	POSITION TITLE	STATION
40	Jeremie A. Flores	Teacher II	Heroesville Elementary School
41	Kelly M. Dacumos	Master Teacher II	Kakawate Elementary School
42	Marita R. Trinidad	Teacher III	Kakawate Elementary School
43	Mariefe I. Baltazar	Master Teacher I	Kaypian Elementary School
44	Arlene T. Cruz	Master Teacher I	Kaypian Elementary School
45	Kimberlee M. De Leon	Principal I	Lawang Pari BBI Elementary School
46	Erlyn R. Briones	Master Teacher I	Lawang Pari BBI Elementary School
47	Donna Mae A. Pando	Master Teacher I	Marangal Elementary School
48	Juvilyn M. Cadungo	Master Teacher I	Marangal Elementary School
49	Monaliza V. Idio	Master Teacher II	Marangal Elementary School - Annex
50	Judiema L. Oliverio	Teacher I	Marangal Elementary School - Annex
51	Ma. Victoria G. Tiglao	Master Teacher II	Minuyan Elementary School
52	Ferlinda R. Torres	Master Teacher 1	Minuyan Elementary School
53	Clarissa S. Bernaldo	Master Teacher 1	Minuyan Elementary School
54	Renalyn L. Lisondra	Teacher I	Mulawin Elementary School
55	Vicky M. Gonzales	Master Teacher I	Muzon (Pabahay 2000) Elementary School
56	Editha G. Eugenio	Master Teacher I	Muzon (Pabahay 2000) Elementary School
57	Arlene D. Fajardo	Master Teacher 1	Paradise Farms Community School
58	Maricel V. Solis	Teacher III	Paradise Farms Community School

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No.	NAME	POSITION TITLE	STATION
59	Christian B. Avendano	Teacher I	Partida Elementary School
60	Maria Sandra L. Prestosa	Teacher I	Partida Elementary School
61	Alexandra Cristina N. Fabon	Teacher I	Ricafort Elementary School
62	Ernie Z. Alcaraz	Head Teacher III/OIC	San Isidro Elementary School
63	Gladys O. Sarmiento	Teacher I	San Isidro Elementary School
64	Rovine Mitchell	Teacher I	San Isidro Elementary School
65	Francis T. Tabuzo	Principal II	San Jose Del Monte Central School
66	Laura S. Gamboa	Teacher I	San Jose Del Monte Central School
67	Lanabelle A. De Jesus	Teacher I	San Jose Del Monte Central School
68	Diana D. Talucod	Master Teachtet I	San Jose Del Monte Heights ES
69	Joan J. Tejeresas	Teacher I	San Jose Del Monte Heights ES
70	Joveleyn A. Asis	Head Teacher IV/OIC	San Manuel Elementary School
71	Roachel N. Camacho	Teacher III	San Manuel Elementary School
72	Geraldine D. Torres	Teacher 1	San Martin BBC Elementary School
73	Cristina P. Cahilig	Teacher II	San Martin BBC Elementary School
74	Francisco M. Policarpio	Principasl IV	San Rafael BBH Elementary School
75	Brigida N. Lorenzo	Master Teacher II	San Rafael BBH Elementary School
76	Riza Florinda F. Evangelista	Teacher II	San Rafael BBH Elementary School
77	Lengie A. Cobilla	Teacher I	San Roque Elementary School
78	Virginia S. Venancio	Master Teacher II	Sapang Palay Proper Elementary School

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SCHOOLS DIVISION OF CITY SAN JOSE DEL MONTE

No.	NAME	POSITION TITLE	STATION
79	Marjorie B. Potes	Teacher I	Sapang Palay Proper Elementary School
80	Melanie O. Galsim	Master Teacher I	Sta. Cruz BBD Elementary School
81	Elaine P. Mauricio	Teacher I	Sta. Cruz BBD Elementary School
82	Imelda T. Dalunag	Master Teacher II	Sto. Cristo Elementary School
83	Flora M. Gandula	Teacher III	Sto. Cristo Elementary School
84	Maria Theresa M. Dela Cruz	Principal IV	Towerville Elementary School
85	Mary Jane R. Nueva España	Master Teacher I	Towerville Elementary School
86	Vanessa R. Longaquit	Teacher III	Towerville Elementary School
87	Wilma C. Tridanio	Master Teacher 1	Tungkong Mangga Elementary School
88	Elena G. Martinez	Master Teacher II	Tungkong Mangga Elementary School

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Enclosure No. 2 to SDM No. 451, s. 2023

MATRIX OF ACTIVITY

TIME	Day 1 – December 13, 2023	Day 2 – December 14, 2023	Day 3 – December 15, 2023
8:00 – 8:30 AM	Arrival Registration	Management of Learning	Management of Learning
8:30 – 9:00 AM	Opening Program Preliminaries	Module 3 <ul style="list-style-type: none"> Qualities of an Effective Leader 3 Essential Components to a high-quality literacy instructional program Overview on the Domains of Literacy 	Module 4 <ul style="list-style-type: none"> Coaching Cycle Coaching Model
9:00 – 10:00 AM	Module 1 Peter Senge’s Characteristics of a Learning Organization FRANCIS T. TABUZO Principal III – San Jose del Monte Central School	MA. VICTORIA G. TIGLAO Master Teacher II – Minuyan Elementary School	EVANGELINA A. GALVEZ Principal I – Graceville Elementary School
10:00 – 10:30 AM	Health Break	Health Break	Health Break
10:30 – 12:00 NN	Module 1 Shared Vision Statement on Literacy Leadership Module 2 Guidelines of Formulating SMART Goals ERNIE Z. ALCARAZ OIC, Head Teacher III – San Isidro Elementary School	Module 3 <ul style="list-style-type: none"> Balanced Literacy Approach : A Framework for Effective Literacy Instruction Language Experience Approach as a strategy for Literacy Development 	Module 4 <ul style="list-style-type: none"> Use of Monitoring Checklist Workshop CAROLYN W. OLIVEROS Principal I – Gaya-Gaya Elementary School

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TIME	Day 1 – December 13, 2023	Day 2 – December 14, 2023	Day 3 – December 15, 2023
		KIMBERLLE M. DE LEON Principal I – Lawang Pari BBI Elementary School	
12:00 – 1:00 PM	Lunch Break	Lunch Break	Lunch Break
1:00 – 2:45 PM	Module 2 <ul style="list-style-type: none">Well-BeingSocial Emotional Learning (SEL)Gender Equity and Social Inclusions (GESI)Capacity to CareGrowth MindsetCollaboration Problem Solving MARIA THERESA M. DELA CRUZ Principal IV – Towerville Elementary School	<ul style="list-style-type: none">Framework for Literacy InstructionGender Equality and Social InclusionsGuidelines for Learning Materials FRANCISCO M. POLICARPIO Principal IV – San Rafael BBH Elementary School	Presentation of Project Initiative Plan (PIP) Content Facilitated by: ALL REGIONAL TRAINER
2:45 – 3:15 PM	Health Break	Health Break	Health Break
3:15 – 5:00 PM	Self-Paced Task : Crafting of Share Vision Consultation : Shared Vision Task ALL REGIONAL TRAINER	Module 4 Project Initiative Plan (PIP) Content JOVELEYN A. ASIS OIC, Head Teacher IV – San Manuel Elementary School	Ways Forward CLOSING PROGRAM

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