



Republic of the Philippines

DEPARTMENT OF EDUCATION

Schools Division of San Jose del Monte City



February 10, 2020

SCHOOLS DIVISION MEMORANDUM

No. 052, s. 2020

To: Concerned SDO Personnel
Public Elementary and Secondary School Heads



EXIT CONFERENCE ON THE 2019 AUDIT OF ACCOUNTS AND TRANSACTIONS

1. The Exit Conference on the 2019 Audit of Accounts and Transactions will be conducted on February 12, 2020 at 1:00 PM, 2nd Floor, Sapang Palay National High School Multi-Purpose Cooperative, City of San Jose Del Monte.
2. Participants are the following:

a. Kristine Joy Daluz-Quezada	-	Accountant III
b. Orlando D. Gonzales	-	Administrative Officer V
c. Dennis P. Garcia	-	Administrative Officer IV
d. Jeanny G. Roldan	-	Administrative Officer IV
e. Engr. Isaac Jay Salinas	-	Engineer III
f. Angelina F. Lim	-	PSDS / GAD Coordinator
g. Maria Cristina H. Nogoy	-	EPS I / SPED Coordinator
h. Ma. Socorro B. Lindo	-	EPS I / Madrasah Coordinator
i. Senen B. Jane	-	EPS I / ALS Coordinator
j. Manuel N. Caliboso	-	PDO II / DRRM Coordinator
k. Ethel Joy A. Querido	-	Nurse II / SBFP Coordinator
l. Nenette Gomez	-	ADAS Representative
m. Marilyn Caliboso	-	Canteen Manager Representative
n. 55 Schoolheads		
o. 9 ADAS III of IUs		
3. Expenses shall be charged against MOOE/local funds subject to the usual government accounting and auditing rules and regulations.
4. This also serves as travel authority for SDO personnel and schoolheads.
5. Immediate and wide dissemination of this Memorandum is enjoined.


MERLINA P. CRUZ, PhD, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent



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